



## 2023 PAN AMERICAN GAMES

### EQUESTRIAN CANADA SELECTION CRITERIA & PROCEDURES - **JUMPING**

#### 1. INTRODUCTION

- 1.1 The Internal Nomination Procedures (INP) for the Santiago 2023 Pan American Games (2023 PAG) will be communicated through Equestrian Canada (EC) official publications, posted on the EC website and distributed by email to EC National Team Program (NTP) athletes.
- 1.2 The purpose of this document is to set out the selection criteria and procedures (Nomination Criteria) that will be used by Equestrian Canada (EC) to nominate athlete/horse combinations to compete at the 2023 PAG scheduled for October 20 – November 5, 2023 (Jumping - October 31 – Nov 3) in Santiago, Chile.
- 1.3 Discipline specific Nomination Criteria are outlined in *Appendix 1*. Questions specific to the Nomination Criteria should be directed to the appropriate Discipline Manager at EC.
- 1.4 Athlete/Horse combinations must meet the expectations as outlined in these Nomination Criteria in order to be considered for nomination.
- 1.5 Athletes and owners who choose to participate in the nomination process acknowledge by their participation and declaration that meeting the qualification outlined in these Nomination Criteria does not guarantee that an athlete/horse combination will be nominated.
- 1.6 It is vitally important for the integrity of the nomination process that athletes, grooms, owners, team support personnel and associated parties involved in the nomination process, practice at all times a high degree of confidentiality relating to information which may have a bearing on nomination, and/or any nomination decisions. All confidential information, conversations, and discussions will be identified as such. Any person who breaks this confidentiality may be removed from the nomination process.
- 1.7 If there is a difference in interpretation between the French and English versions of this document, then the English version shall prevail.
- 1.8 EC is not responsible for any late, lost, delayed, misdirected or stolen correspondence directed to EC; whether submitted online, electronically, via postal service, commercially shipped or voice activated or in any other manner.
- 1.9 Any intentional misrepresentation of information submitted for nomination consideration may in the sole discretion of EC, eliminate the athlete/horse combination from both the qualifying process and from consideration for nomination.



## 2. ELIGIBILITY

2.1 To be eligible for nomination consideration for the 2023 PAG, the following minimum eligibility requirements listed in this section must be met.

### 2.2 Athlete

- Be a Canadian citizen
- Have a valid Canadian passport that does not expire on or before **May 5<sup>th</sup>, 2024**
- Be in compliance with all relevant International Federation (IF) and International Olympic Committee (IOC)/Pan American Sports Games (PASO) requirements for eligibility
- Sign, submit and comply with the Canadian Olympic Committee (COC) Athlete Agreement and Organizing Committee (OCOG) Conditions of Participation Form (Eligibility Conditions form for 2023 PAG) no later than **September 5, 2023**. Where the athlete is under the age of majority in the province or territory of residency<sup>1</sup>, the parent or guardian must also sign these agreements
- Be a member in good standing (Platinum Sport Licence Holder) with EC
- Be in compliance with vaccination requirements and policies of EC, COC, IF, PASO and the host country of the event, if applicable
- Meet minimum athlete age requirements as per the 2023 PAG Equestrian Technical Manual:
  - Dressage: 18 years of age in 2023
  - Eventing: 18 years of age in 2023
  - Jumping: 18 years of age in 2023
- Hold a current IF Registration and be in good standing with the IF
- Sign, submit and comply with the EC Athlete Agreement and conform to all EC policies (including safe sport) regarding team preparation, training, and competition
- Provide all the information and documents necessary for the declaration, entry, and accreditation processes

### 2.3 Horse

- Meet minimum horse age requirements as per the 2023 PAG Equestrian Technical Manual:
  - Dressage: Small Tour Horses 7 years of age in 2023, Big Tour Horses 8 years of age in 2023
  - Eventing: 7 years of age in 2023
  - Jumping: 8 years of age in 2023
- Possess a valid current IF Horse Registration document (IF horse passport) and be in good standing with the IF

### 2.4 Groom

- have attained the age of majority in the province, territory or country of residency at the earlier of (i) any required staging camp and (ii) the time of the 2023 PAG
- Have a valid passport that does not expire on or before May 5, 2024
- Be eligible to travel to any required staging camp and the 2023 PAG
- Have experience competing or grooming at international equestrian competitions
- Provide all the information and documents necessary for the declaration, entry, and accreditation processes
- Sign, submit and comply with the COC Support Staff Agreement and OCOG Conditions of Participation Form (Eligibility Conditions form for 2023 PAG) no later than **September 5, 2023**.

---

<sup>1</sup> 19 years of age in BC, NB, NF, NS, NWT, NUN, YUK; 18 years of age in AB, SK, MB, ON, QC, PEI



- Be in compliance with vaccination requirements and policies of EC, COC, IF, PASO and the host country of the event, if applicable
- Agree and conform to all EC policies (including safe sport) regarding team preparation, training, and competition

## 2.5 Owner

- Have a valid passport that does not expire on or before May 5, 2024
- Be eligible to travel to the 2023 PAG
- Provide all the information and documents necessary for the declaration, entry, and accreditation processes
- At minimum one Owner must be listed as an owner in the IF horse passport
- Sign, submit and comply with the COC Support Staff Agreement and OCOG Conditions of Participation Form (Eligibility Conditions form for 2023 PAG) no later than **September 5, 2023**.
- Be in compliance with vaccination requirements and policies of EC, COC, IF, PASO and the host country of the event, if applicable
- Agree and conform to all EC policies (including safe sport) regarding team preparation, training, and competition

## 2.6 Support Team Members

- Have a valid passport that does not expire on or before May 5, 2024
- Be eligible to travel to required staging camp and the 2023 PAG
- Provide all the information and documents necessary for the declaration, entry, and accreditation processes
- Sign, submit and comply with the COC Support Staff Agreement and OCOG Conditions of Participation Form (Eligibility Conditions form for 2023 PAG) no later than **September 5, 2023**.
- Be in compliance with vaccination requirements and policies of EC, COC, IF, PASO and the host country of the event, if applicable
- Agree and conform to all EC policies (including safe sport) regarding team preparation, training, and competition

## 3 DECLARATION AND ACCREDITATION PROCEDURES

### Declaration

3.1 **Deadline Date:** Declarations for the 2023 PAG must be submitted on or before **Monday, January 30, 2023**. Failure to submit the required information and documents by this deadline will make the declaration incomplete and invalid. Athletes not declared on or before **Monday, January 30, 2023**, will not be eligible. **No late declarations will be accepted** except for already declared athletes in accordance with Section 3.8.

3.2 **Purpose:** The declaration date allows sufficient time for the **Accreditation Process** to be completed for athletes, grooms, owners, and support team personnel through the COC and the OCOG.

3.3 **Process:** The declaration MUST be made through the EC Games Portal at

- New Users (excluding athletes): <https://licence.equestrian.ca/gamesdb/register?user=new>
- Existing Users: <https://licence.equestrian.ca/gamesdb/login.aspx>

3.4 **Fees:** Declaration fees, if any, are outlined in *Appendix 1*.



**At the time of declaration, the athlete will provide:**

- 3.5 **Horses:** The name, IF horse passport number, and IF horse passport expiry date for each declared horse, Refer to Section 2.3 for horse eligibility.
- 3.6 **Grooms:** The name, unique e-mail address, and phone number for a minimum of two (2) up to a maximum of four (4) declared grooms in priority order. Athletes are responsible for ensuring that their groom is eligible (please refer to Section 2.4 for groom eligibility), kept informed, and available for the time commitments in the proposed schedule for 2023 PAG (an expected four week commitment which includes any potential staging camp period). EC reserves the right to deem a groom ineligible for an international team competition. Should a groom not carry out their assigned duties and obligations or exhibit inappropriate behavior detrimental to the team, then EC has the authority to remove such groom from the team. Please refer to the discipline specific Nomination Criteria in *Appendix 1* for additional groom information, as applicable.
- 3.7 **Owners:** The name, unique e-mail address, and phone number for up to two (2) declared owners per horse, in priority order for accreditation purposes; at least one owner must be listed in the IF horse passport. In the case of syndicate ownership groups, declared athlete/horse owners do not need to be individually listed in the IF horse passport, but must be individually declared in priority for accreditation purposes. Please refer to Section 2.5 for owner eligibility.
- 3.8 **Declaration Date Exception:** Except as set out in this Section 3.8 athletes may not submit a declaration after the **Monday, January 30, 2023** deadline.
- 3.8.1 In the case of a horse being made available to an already declared athlete after the declaration deadline to form a “New athlete/horse combination”, EC may, in its sole discretion, accept this athlete/horse combination as a declared candidate for the 2023 PAG.
- 3.8.2 Additional athlete/horse combinations must be submitted in writing to the EC Discipline Manager at the earliest date possible, and no later than **Friday, May 20, 2023**. Note: Horse owner accreditation may not be possible for new horses declared after **Monday, January 30, 2023** deadline.

**Note:** “New athlete/horse Combination(s)” are defined as either a:

- new horse purchase
- horse transfer to an already declared athlete

- 3.9 **Withdrawal:** Declared athletes who subsequently choose to withdraw from the nomination process (either themselves or their horse) prior to the naming of the team and alternates, must advise the EC Discipline Manager of their decision in writing.

**Accreditation**

- 3.10 **Process:** The accreditation process for the 2023 PAG will be coordinated by EC through the COC. To help facilitate this process, athletes are required to provide unique e-mail addresses and phone numbers for all potential grooms and owners, at the time of declaration in the EC Games Portal. Any subsequent changes to accreditation details i.e. new owners, grooms etc. must be reported to the EC



Discipline Manager immediately in writing Athletes, grooms, owners, and team personnel are not permitted to apply directly to the COC or the OCOG for accreditation.

- 3.11 **Allocation:** EC has the exclusive authority to, nominate, and allocate accreditations for the grooms, owners, and team personnel who comprise the Canadian Equestrian Team (CET) to represent Canada at the 2023 PAG. Accreditation for 2023 PAG are limited and are allocated based on the needs of the entire team and on what EC feels will lead to the best team performance at the 2023 PAG.
- 3.12 **Information Deadline:** Athletes, grooms, owners, and team support personnel are to provide necessary accreditation information, including photos and passport details and personal information, in the EC Games Portal by the Declaration deadlines outlined in section 3.1 and 3.8 above.
- 3.13 **Longlist:** It is very important that information is provided and entered in the EC Games Portal for EVERY possible individual who may attend the 2023 PAG in an accredited role (Athlete, Owner, Groom, Team Personnel, etc.). Participation in this process does not guarantee accreditation.

#### **Release of Liability Waiver**

3.14 All declared athletes, grooms, owners, and team personnel must complete and return the release of liability waivers to the EC Discipline Manager by **Monday, January 30, 2023.** Exception see Section 3.8 (new athlete/horse combinations). The waiver and release forms can be found in the following appendices:

- ***Appendix 2:*** Athlete Release of Liability, Waiver of Claims, Assumption of Risk, and Indemnity Agreement
- ***Appendix 3:*** Groom/ Team Personnel Release of Liability, Waiver of Claims, Assumption of Risk, and Indemnity Agreement
- ***Appendix 4:*** Owner Release of Liability, Waiver of Claims, Assumption of Risk, and Indemnity Agreement
- ***Appendix 5:*** Release of Veterinary Medical Records (Dressage only)

## **4 ANTI-DOPING AND DRUG TESTING**

### **Athlete**

- 4.1 **Eligibility:** The athlete must not be under suspension or any other sanction by any recognized body for any doping or doping-related offense.
- 4.2 **Testing:** Declared athletes may be subject to announced and unannounced drug testing in accordance with the Canadian Anti-Doping Program (CADP) and EC rules and regulations. Testing includes both in-competition and out-of-competition testing. All athletes who declare for the nomination process must provide accurate and up-to-date contact information through the EC Sport Licence portal.
- 4.3 **Deemed Violation:** Athletes who do not provide up-to-date contact information or respond to EC communications, will be considered in violation of these policies. Violations will be considered in context by the Discipline's High Performance Advisory Group (HPAG) and may result in the disqualification of the athlete from the nomination process.

### **Horse**

- 4.4 **Testing:** All declared horses shall be subject to drug testing according to IF drug and medication rules. Blood and/or urine samples may be drawn at any time throughout the qualification, nomination and



staging camp periods. Samples may be tested for the presence for all prohibited and/or controlled substances by the IF

- 4.5 **Prohibited Substances:** In the event a prohibited substance is detected, the amount of this substance will be quantified where possible and reported to the EC Discipline Manager. Any horse whose sample contains a prohibited substance or a restricted substance in a concentration greater than the allowable IF limits may be eliminated from the nomination process by the HPAG. Positive test results from samples collected during IF competition will result in a zero (0) score for that athlete/horse combination in all classes at that competition.

## 5 APPEALS

- 5.1 **Grounds:** Athletes participating in the nomination process for the 2023 PAG have the right to appeal against a nomination decision but only on the grounds that the HPAG has failed to comply with the correct procedures outlined in the Nomination Criteria or have made a patently unreasonable decision based on the Nomination Criteria. An appeal must be made in writing to the EC Discipline Manager within 72 hours of the relevant athlete being informed of the decision. Appeals must be accompanied by an administration fee of \$500.00(CA). EC Discipline, Complaints and Appeal Policy can be found at: <https://www.equestrian.ca/about/governance/policies>

- 5.2 **Process:** In recognition of the short timelines required for the nomination decision process, any appeals to decisions made under the Nomination Criteria will proceed under the Sport Dispute Resolution Centre of Canada (SDRCC) appeal process. **The administration fee referred to in Section 5.1 will be applied to the fee required for the appeal to SDRCC.**

## 6 AMENDMENTS TO THE NOMINATION CRITERIA

- 6.1 The Nomination Criteria and procedures are based on applicable IF, COC and OCOG regulations, conditions and restrictions as currently known and understood, and on the latest information available to EC. <https://inside.fei.org/fei/games/cont-reg-games/panam-2023>. Any changes in the Nomination Criteria and procedures necessitated by a change in IF, COC or OCOG regulations will be distributed via email to the affected athletes (declared athletes) as soon as reasonably possible. Should such a circumstance occur, EC will review and may amend Nomination Criteria to comply with the new regulations or conditions. Any amendments to this document will be communicated directly to all affected person s(declared athletes) via email. Communication will be sent to the email address provided in the EC Games portal.
- 6.2 COVID-19 Clause: EC is carefully following the evolution of the coronavirus on the global and domestic level and how it may impact obtaining quota spots for the 2023 PAG and/or domestic nomination of athletes for the 2023 PAG. Unless otherwise required by exceptional and unforeseen circumstances related to the impact of the coronavirus or as set out in Section 6.3, EC will respect these published Internal Nomination Procedures as written. However, situations related to the coronavirus pandemic or as set out in Section 6.3 may arise that require this Internal Nomination Procedure to be modified. Any modifications will be made promptly and as often as required following developments that directly impact the Internal Nomination Procedure. In such circumstances, any modifications will be communicated to all affected individuals as soon as possible.
- 6.3 Further, situations may arise that do not allow this Internal Nomination Procedure to be modified or applied as written due to time constraints or other exceptional and unforeseen circumstances. In such situations, any decision, including nomination decisions, will be made by the individual(s) with



decision-making authority, as stated in this Internal Nomination Procedure, in consultation with the relevant individual(s) or committee(s) (as applicable), and in accordance with the stated performance objectives and nomination philosophy and approach as stated herein. Should it be necessary to make any decision in this manner, EC will communicate with all affected individuals as soon as possible.



# APPENDIX 1 - JUMPING SPECIFIC NOMINATION CRITERIA

Pan American Games scheduled for October 20 – November 5<sup>th</sup>, 2023 in Santiago, Chile (2023 PAG)  
(Jumping - October 31 – Nov 3)

## 1. INTRODUCTION

EC plans to nominate as the “CET for the 2023 PAG” either an individual or a team of up to the maximum number permitted to compete in the jumping competition at 2023 PAG.

### 1.1 If sending an Individual:

One (1) athlete/horse combination and two (2) additional athlete/horse unofficial reserve combinations will be nominated to COC.

### 1.2 If sending a Team:

Five (5) athlete/horse combinations comprising a team of 4, plus 1 official reserve athlete/horse combination will be nominated. Three (3) additional athlete/horse combinations will also be nominated to COC as unofficial reserves.

### 1.3 Performance Objective:

The performance objective for the Canadian Jumping Team at the 2023 PAG is to achieve team qualification for the 2024 Paris Olympic Games. *Note: In Jumping, the top three (3) teams, who have not yet qualified for the 2024 Paris Olympic Games, will obtain direct qualification at the 2023 PAG.*

## 2. PRINCIPLES FOR SELECTION

2.1 EC will select the most competitive athlete/horse combination(s) to represent Canada. Competitiveness, rather than participation at the Games will be stressed.

2.2 Past Major Games experience and/or results will be a contributing factor in selection.

2.3 Performance analytics during the Nomination Window (as defined in *Appendix 1*, Section 3.3 below) of usable Nations Cup scores as defined in the National Team Program criteria (4 faults or less) will also be a consideration.

2.4 Percentage of clear rounds at FEI competitions during the Nomination Window (as defined in *Appendix 1*, Section 3.3 below) as defined for a Squad in the National Team Program Criteria, will also be a consideration.

## 3. INTERNAL NOMINATION PROCEDURES

3.1 The High Performance Advisory Group (HPAG) is comprised of the following members: *Eric Lamaze (Chef d’Equipe), Gail Greenough, Mike Lawrence, and Marni Von Schalburg*. The EC High Performance Director and Discipline Manager assists the HPAG in their execution of the duties in an ex officio position.

3.2 By declaring, athletes and owners of horses eligible for nomination to the 2023 PAG agree to make themselves and their horses available if selected and confirm their willingness to comply with the team





preparation plans as set forth by the Chef d'Equipe, while always keeping the best interest of the team in mind.

3.3 All horses and athletes that take part in 2023 PAG must achieve not necessarily as a combination, the MER required at selected events which take place from Saturday, January 1, 2022 until Sunday, September 24, 2023 (the “**Selection Window**”).

3.4 Qualification system and MER selected events are available here;  
<https://inside.fei.org/fei/games/cont-reg-games/panam-2023>

3.5 Once selected to the CET for 2023 PAG, athletes must submit all competition and travel plans, for approval by the Chef d'Equipe.

3.6 In selecting the CET for 2023 PAG, it is understood that the individual HPAG members may be in a real or a perceived conflict of interest position. Notwithstanding this, they shall remain as a member of the HPAG. Members with a conflict of interest shall declare their conflict of interest (real or perceived) in advance. Any member of the HPAG who has declared a conflict of interest will remove themselves from all discussions and will abstain from voting in connection to 2023 PAG.

**3.7 GROOMS:** The groom must be able to make independent knowledgeable decisions on the care of the athlete's horse. Riders are responsible for ensuring that their selected grooms are qualified, kept informed and are available for the time commitments in the proposed schedule for the 2023 PAG program. All selected grooms are subject to the direction and authority of the Chef d'Equipe and/or Team Manager.

#### **4. SELECTION**

4.1 The HPAG shall nominate the CET for 2023 PAG, that in the opinion of the Group and in the exercise of its sole discretion, can best represent Canada at the 2023 PAG. Nomination will be based on relevant factors to be considered by the HPAG including: performance within the Selection Window, previous experience of horse and/or athlete, perceived reliability of horse and/or athlete, perceived ability of horse and/or athlete to jump courses of Pan American Games scope and technicality, and perceived durability and soundness of horse.

4.2 The performance of all declared candidates may be monitored and considered at any shows they participate in during the Selection Window.

4.3 Candidates for 2023 PAG are strongly encouraged to participate in the following shows where members of the HPAG may be present. Candidates not participating in the following competitions without good reason may be removed from the nomination process.

4.3.1 The Winter Equestrian Festival held in Wellington, Florida or the HITS Winter Circuit held in Thermal, CA.; and

4.3.2 The Spruce Meadows Summer Tournaments, Calgary, Alberta, CSI 3\* June 10 – 12 and CSI 5\* June 16 – 19, 2023

4.4 Tight deadlines and logistics of sending the CET to the 2023 PAG necessitate that, on or before Monday, June 19, 2023, the list of individual and/or team athletes will be narrowed down to the top



five (5) individuals or up to the top eight to twelve (8 to 12) team candidates, as applicable, making up the long list that will be nominated to PASO no later than July 20, 2023

- 4.5 These combinations will be nominated by a majority vote of the HPAG based on the nomination criteria. In the case of a tie amongst the HPAG, it will be broken by the Chair.
- 4.6 Those athletes having declared but not chosen, will be informed personally by the Chef d'Equipe as to why they were not nominated.
- 4.7 The CET for 2023 PAG will be nominated as the Definite Sport Entries on or before **Friday, September 1, 2023 with final nomination to the COC by Tuesday, September 26, 2023.**
- 4.8 Once nominated to 2023 PAG, athletes will be required to make sure their horses meet all quarantine and vet requirements necessary to compete at 2023 PAG. These requirements will be communicated by the Chef d'Equipe and/or the Team Veterinarian.

## **5. CONDITIONS REQUIRED FOR NOMINATION**

### **PROGRAM REQUIREMENTS**

- 5.1 All athletes who have declared and met all required nomination criteria within the qualification period must continue to conform to all EC policies regarding team preparation, training, and competition in order to remain eligible for nomination.
- 5.2 To be eligible for 2023 PAG, athletes must ensure that they are qualified and have achieved their Certificates of Capability (MER). All candidates must have achieved their respective MER no later than **Sunday, September 24, 2023.**
- 5.3 All athletes may be subject to announced and unannounced drug testing according to the Canadian Centre for Ethics in Sport (CCES) and EC Rules and Policies. Testing includes both in-competition and out-of-competition testing. Please note that EC Policy requires that any athlete representing Canada in a major championship must have had a drug test in the previous twelve-month period.

### **OBLIGATIONS ONCE NOMINATED**

- 5.4 Once named as one of the Definite Sport Entry athlete/horse combinations, the HPAG or its Chair may require a veterinary inspection at any time prior to departure for 2023 PAG. A member of the HPAG has the right to be present at such an inspection. The HPAG or its Chair may require such inspection to be conducted under FEI Drug & Medication rules. After **Friday, September 1, 2023**, any medication or veterinary procedure administered to a horse on the 2023 PAG Definite Sport Entry list must be promptly reported to the Team Veterinarian no later than 72 hours following administration.
- 5.5 The official Team Veterinarian for 2023 PAG will be Dr. Eduardo Felix or the appointed Team Veterinarian. Upon arrival at the competition training site and/or the competition venue, **NO** other vets or clinicians may examine or treat a Team horse without the express consent of the Team Veterinarian and only in the presence of the Chef d'Equipe and/or Team Veterinarian.
- 5.6 **Medical History:** Open communication between the regular veterinarian, all treating veterinarians and the team veterinarian is encouraged, and in order to best help support and prepare horses for the 2023 PAG, athletes may be required to provide up to three (3) months of full medical history including all



treatments, medications and supplements which have been given to declared horses. This history must be provided by the regular and treating veterinarian(s).

- 5.7 Athletes and grooms are expected to cooperate fully with the Team Veterinarian and Chef d'Equipe at all times. The Team Veterinarian and/or Chef d'Equipe may ask to examine and/or jog a Team horse at any time provided either the athlete and/or the groom of the horse are present. The Team Veterinarian and/or Chef d'Equipe may request the presence of either the athlete and/or groom at a specific time and failure to provide full cooperation may result in disciplinary action, including removal from the Team.

**Spur marks**, the hair on the side of the horse must be grown out to help avoid the possibility of elimination of the horse/rider combination as per the FEI Rules.

This protocol will be strictly enforced. Athletes will be responsible to inform their grooms, clinicians and veterinarians of this protocol.

- 5.7 There will be a mandatory training camp prior to the 2023 PAG to help build positive team atmosphere and spirit between, team members, grooms, and support team personnel. The training camp will include training over a championship style course, built by a reputable course designer, veterinarian work where necessary and then final training preparations prior to departure for the 2023 PAG.

- 5.8 Athletes are responsible for ensuring that their horses are in full compliance with current FEI Drug Rules. Horses may be tested for drugs according to FEI Drug & Medication rules.

## 6. SUBSTITUTIONS

- 6.1 Substitution of an athlete/ horse combination nominated as Definite Sport Entries to the COC with a named reserve athlete/horse combination shall be made as per FEI requirements (see <https://inside.fei.org/fei/games/cont-reg-games/panam-2023>) and in accordance with this document. In the event of a conflict between these Nomination Criteria and Procedures and the FEI requirements, the latter shall prevail. All substitution decisions will be communicated via email.

The last date for substitution is the last date at which an athlete or horse selected to travel to the 2023 PAGs can be subject to substitution with a reserve athlete or reserve horse not previously nominated to travel. The date will be based on when the Canadian horses travel to the 2023 PAG, where they travel from, and whether the athlete/horses are taking part in Pre-Export Quarantine Training Camp prior to departing to the Event. Horses will only be allowed to travel to the Event with the Official designated horse shipping company, or as a team in private transport arranged by EC.

- 6.2 A substitution may be required in the following:

- 6.2.1 if a nominated horse becomes unfit, ill or unsound, such that it is, in the reasonable opinion of the Team Veterinarian in consultation with the Chef d'Equipe, not possible or desirable to have that horse compete at 2023 PAG;
- 6.2.2 if a combination is underperforming during the pre-2023 PAG training camp to the extent that, in the reasonable opinion of the Team Veterinarian and Chef d'Equipe, it is reasonably likely to have a negative impact on the team's performance during the 2023 PAG; or
- 6.2.3 if a nominated athlete is ill, injured, incapacitated or is in violation of the EC Athlete Agreement, EC Code of Conduct, an EC Policy, a FEI Policy or a 2023 PAG OC Policy or Non-compliance with



WADA or FEI Equine medications. Any substitution for medical reasons must be certified by a physician. The final decision for substitutions of a horse will be made by the Team Veterinarian and Chef d'Equipe with respect to any horse fitness, soundness or welfare issues. The Chef d'Equipe shall have the authority and absolute discretion to make all such substitution decisions after reviewing all relevant evidence and in consultation with the athlete.

### **6.3 DECLARATION OF STARTERS**

The declaration of starters will be done in accordance with the FEI Regulations for Equestrian Events <https://inside.fei.org/fei/disc/jumping/rules> The declaration of starters will be made by the Chef d'Equipe.

### **6.4 SUBSTITUTIONS DURING COMPETITION**

In the team competition, substitution of a combination at the 2022 WCs would be in accordance with FEI regulations for Equestrian Events. <https://inside.fei.org/fei/disc/jumping/rules> The substitution decision will be made by the Chef d'Equipe.

## **7. OFFICIAL ANNOUNCEMENT**

The Discipline Manager Jumping will privately inform 2023 PAG athletes (including alternates) in writing of their nomination on or before **Friday, September 1, 2023**.

### ***Non-Disclosure Policy Regarding Team Announcement***

***It is important that ALL athletes nominated for 2023 PAG (as well as ALL owners, team personnel, and anyone else affiliated with a selected athlete, including grooms, friends, and family) respect this Non-Disclosure Policy Regarding Team Announcement until after the official announcement of the team by the COC.***

***Until the official COC team announcement, athletes and their affiliates (owners, team personnel, and anyone else affiliated with a selected athlete, including grooms, friends, and family) are to refrain from confirming team selections to any and all media, and should not make any references that confirms team selections on social media (Facebook, Twitter, etc.).***

***The purpose of this non-disclosure policy is to ensure maximum impact and exposure for the announcement of the athletes who will represent Canada at 2023 PAG. Violation of this non-disclosure policy may impact your selection.***

COC will officially announce the selected athlete/horse combinations. The date of the official announcement will be provided to each athlete at the time of notification of their selection. There will be no mention of the selection to the media or public until the official announcement has been made by COC.



## ATHLETE RELEASE OF LIABILITY & WAIVER

### EQUESTRIAN CANADA – 2023 Pan American Games (2023 PAG): ATHLETE’S RELEASE OF LIABILITY, WAIVER OF CLAIMS, ASSUMPTION OF RISK AND INDEMNITY AGREEMENT (“Agreement”)

To: EQUESTRIAN CANADA

Definition: In this Agreement, the term “Equine Activities” shall include all activities, actions or conduct in any way directly or indirectly related to my travel to and my participation at the 2023 PAG, which event I am attending as a member of the Canadian Equestrian Team (CET), including without limitation my participation in qualification events for the 2023 PAG.

#### ASSUMPTION OF RISK

I am aware that the Equine Activities involve many risks, dangers and hazards to me and to my horse including, but not limited to: contracting human or equine diseases or illnesses in Canada, Asia, South America, Europe, the United States or in transit; accidents in or near the show ring or competition grounds; accidents at the stables; accidents during transportation to and from the 2023 PAG, the show ring, the competition grounds and stables; the negligence of other parties participating at the 2023 PAG; negligence on the part of Equestrian Canada, including the failure by Equestrian Canada to safeguard and protect me from the risks, dangers and hazards of Equine Activities. I freely accept and fully assume all risks, dangers and hazards associated with the Equine Activities (for both myself and for my horse) and the possibility of personal injury, injury to the horse, my death or the death of my horse, property damage or any loss resulting therefrom.

IF I KNOW OR SUSPECT that my physical condition may be incompatible with the Equine Activities that I will promptly seek medical advice before undertaking the Equine Activities.

#### RELEASE OF LIABILITY, WAIVER OF CLAIMS AND INDEMNITY AGREEMENT

In consideration of Equestrian Canada agreeing to provide me with accreditation at the 2023 PAG so as to allow me to fully participate in the Equine Activities, and for other good and valuable consideration, the receipt and sufficiency of which is acknowledged, I hereby agree as follows:

TO WAIVE ANY AND ALL CLAIMS that I have or may have in the future against Equestrian Canada, its Directors, officers, employees, agents, coaches, independent contractors, subcontractors and representatives (all of whom are hereinafter referred to as the “Releasees”) relating to Equine Activities and to RELEASE THE RELEASEES from any and all liability for any loss, damage, expense or injury including death that I may suffer, my horse may suffer or that my next of kin may suffer as a result of my participation in the Equine Activities, due to any cause whatsoever, including NEGLIGENCE, BREACH OF CONTRACT, BREACH OF ANY STATUTORY OR OTHER DUTY OF CARE INCLUDING ANY DUTY OF CARE UNDER THE OCCUPIERS LIABILITY ACT, ON THE PART OF THE RELEASEES AND FURTHER INCLUDING FAILURE ON THE PART OF THE RELEASEES TO SAFEGUARD AND PROTECT ME FROM THE RISKS, DANGERS AND HAZARDS OF THE EQUINE ACTIVITIES REFERRED TO ABOVE.

I agree to hold harmless and to indemnify the Releasees from any and all liability for any property damage of any description or personal injury to me or to any third party or injury to my horse resulting from my participation in the Equine Activities. I agree that this Agreement shall be binding upon my heirs, next of kin, executors, administrators and assigns in the event of my death. I agree that this Agreement shall be governed by and interpreted in accordance with the laws of the Province of Ontario, and laws of Canada applicable therein, and any litigation involving the parties to this Agreement shall be brought exclusively in Ontario. In entering into this Agreement I am not relying on any oral or written representation or statements made by the Releasees with respect to the safety of the Equine Activities other than as set forth in this Agreement.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2022

\_\_\_\_\_  
Signature of Athlete

\_\_\_\_\_  
Print Name (Athlete)

\_\_\_\_\_  
Signature of Parent or Guardian  
*if Athlete is under 18 years old*

\_\_\_\_\_  
Signature of Witness

This form must be completed and returned by **Monday, January 30, 2023** to your Discipline Manager at Equestrian Canada, E-mail: [khendry-ouellette@equestrian.ca](mailto:khendry-ouellette@equestrian.ca). Late submissions will not be accepted. Exception; see Section 3.8. *Illegible forms will be returned for re-submission. Please type or print clearly on all attachments. Any intentional misrepresentation of information will eliminate the athlete/horse combination from being considered.*



**GROOM/ATHLETE COMPANION/TEAM PERSONNEL  
RELEASE OF LIABILITY & WAIVER**

**EQUESTRIAN CANADA – 2023 Pan American Games (2023 PAG) GROOM’S RELEASE OF LIABILITY, WAIVER OF CLAIMS, ASSUMPTION OF RISK AND INDEMNITY AGREEMENT (“Agreement”)**

To: EQUESTRIAN CANADA

Definition: In this Agreement, the term “Equine Activities” shall include all activities, actions or conduct in any way directly or indirectly related to my travel to and my participation at the 2022 WC, which event I am attending as a member of the Canadian Equestrian Team (CET), including without limitation my participation in qualification events for the 2023 PAG.

**ASSUMPTION OF RISK**

I am aware that the Equine Activities involve many risks, dangers and hazards to me including, but not limited to: contracting diseases or illnesses in Canada, Asia, South America, Europe, the United States or in transit; accidents in or near the show ring or competition grounds; accidents at the stables; accidents during transportation to and from the 2023 PAG, the show ring, the competition grounds and stables; the negligence of other parties participating at the 2023 PAG; negligence on the part of Equestrian Canada, including the failure by Equestrian Canada to safeguard and protect me from the risks, dangers and hazards of Equine Activities. I freely accept and fully assume all risks, dangers and hazards associated with the Equine Activities and the possibility of personal injury, my death, property damage or any loss resulting therefrom.

IF I KNOW OR SUSPECT that my physical condition may be incompatible with the Equine Activities, I will promptly seek medical advice before undertaking the Equine Activities.

**RELEASE OF LIABILITY, WAIVER OF CLAIMS AND INDEMNITY AGREEMENT**

In consideration of Equestrian Canada agreeing to provide me with accreditation to the 2023 PAG so as to allow me to fully participate in the Equine Activities, and for other good and valuable consideration, the receipt and sufficiency of which is acknowledged, I hereby agree as follows:

TO WAIVE ANY AND ALL CLAIMS that I have or may have in the future against Equestrian Canada, its Directors, officers, employees, agents, coaches, independent contractors, subcontractors and representatives (all of whom are hereinafter referred to as the “Releasees”) relating to Equine Activities and to RELEASE THE RELEASEES from any and all liability for any loss, damage, expense or injury including death that I may suffer, or that my next of kin may suffer as a result of my participation in the Equine Activities, due to any cause whatsoever, including NEGLIGENCE, BREACH OF CONTRACT, BREACH OF ANY STATUTORY OR OTHER DUTY OF CARE, INCLUDING ANY DUTY OF CARE UNDER THE OCCUPIERS LIABILITY ACT ON THE PART OF THE RELEASEES, AND FURTHER INCLUDING FAILURE ON THE PART OF THE RELEASEES TO SAFEGUARD AND PROTECT ME FROM THE RISKS, DANGERS AND HAZARDS OF THE EQUINE ACTIVITIES REFERRED TO ABOVE.

I agree to hold harmless and to indemnify the Releasees from any and all liability for any property damage of any description or personal injury to me or to any third party or injury to a horse under my care resulting from my participation in the Equine Activities. I agree that this Agreement shall be binding upon my heirs, next of kin, executors, administrators and assigns in the event of my death. I agree that this Agreement shall be governed by and interpreted in accordance with the laws of the Province of Ontario, and laws of Canada applicable therein, and any litigation involving the parties to this Agreement shall be brought exclusively in Ontario. In entering into this Agreement I am not relying on any oral or written representation or statements made by the Releasees with respect to the safety of the Equine Activities other than as set forth in this Agreement.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2022

\_\_\_\_\_  
Signature of Groom/Athlete Companion/Team Personnel

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature of Parent or Guardian  
*if Athlete is under 18 years old*

\_\_\_\_\_  
Signature of Witness

This form must be completed and returned by **Mondav, January 30, 2023** to your Discipline Manager at Equestrian Canada, E-mail: khendry-ouellette@equestrian.ca. Late submissions will not be accepted. Exception; see Section 3.8.  
*Illegible forms will be returned for re-submission. Please type or print clearly on all attachments. Any intentional misrepresentation of information will eliminate the athlete/horse combination from being considered.*



## Appendix 4

### OWNER RELEASE OF LIABILITY & WAIVER

#### EQUESTRIAN CANADA – 2023 Pan American Games (2023 PAG): OWNER’S RELEASE OF LIABILITY, WAIVER OF CLAIMS, ASSUMPTION OF RISK AND INDEMNITY AGREEMENT (“Agreement”)

To: EQUESTRIAN CANADA

Definition: In this Agreement, the term “Equine Activities” shall include all activities, actions or conduct in any way directly or indirectly related to my horse’s travel to, training for and participation at the 2023 PAG, which event the horse \_\_\_\_\_ [insert name here] is attending as an equine member of the Canadian Equestrian Team (CET).

#### ASSUMPTION OF RISK

I am aware that the Equine Activities involve many risks, dangers and hazards to my horse including, but not limited to: contracting equine diseases or illnesses in Canada, Asia, South America, Europe, the United States or in transit; being delayed in quarantine or forced to remain indefinitely in quarantine; accidents in or near the show ring or competition grounds; accidents at the stables; accidents during transportation to and from the 2023 PAG, the show ring, the competition grounds and stables; the negligence of other parties participating at the 2023 PAG; negligence on the part of Equestrian Canada, including the failure by Equestrian Canada to safeguard and protect my horse from the risks, dangers and hazards of Equine Activities. I freely accept and fully assume all risks, dangers and hazards associated with my horse participating in the Equine Activities (for my horse) and the possibility of injury to the horse, death of the horse and property damage or any loss resulting therefrom.

IF I KNOW OR SUSPECT that the physical condition or health of my horse may be incompatible with the Equine Activities, I will promptly advise the Team Veterinarian accordingly.

#### RELEASE OF LIABILITY, WAIVER OF CLAIMS AND INDEMNITY AGREEMENT

In consideration of Equestrian Canada agreeing to provide my horse with accreditation to the 2023 PAG so as to allow the horse to fully participate in the Equine Activities, and for other good and valuable consideration, the receipt and sufficiency of which is acknowledged, I hereby agree as follows:

TO WAIVE ANY AND ALL CLAIMS that I have or may have in the future against Equestrian Canada, its Directors, officers, employees, agents, coaches, independent contractors, subcontractors and representatives (all of whom are hereinafter referred to as the “Releasees”) relating to Equine Activities and to RELEASE THE RELEASEES from any and all liability for any loss, damage, expense or injury that I may suffer, my horse may suffer (including death) or my next of kin may suffer as a result of my horse’s participation in the Equine Activities, due to any cause whatsoever, including NEGLIGENCE, BREACH OF CONTRACT, BREACH OF ANY STATUTORY OR OTHER DUTY OF CARE INCLUDING ANY DUTY OF CARE UNDER THE OCCUPIERS LIABILITY ACT, ON THE PART OF THE RELEASEES AND FURTHER INCLUDING FAILURE ON THE PART OF THE RELEASEES TO SAFEGUARD AND PROTECT MY HORSE FROM THE RISKS, DANGERS AND HAZARDS OF THE EQUINE ACTIVITIES REFERRED TO ABOVE.

I agree to hold harmless and to indemnify the Releasees from any and all liability for any property damage of any description or personal injury to me or to any third party or injury to my horse resulting from my horse’s participation in the Equine Activities. I agree that this Agreement shall be binding upon my heirs, next of kin, executors, administrators and assigns in the event of my death. I agree that this Agreement shall be governed by and interpreted in accordance with the laws of the Province of Ontario, and laws of Canada applicable therein, and any litigation involving the parties to this Agreement shall be brought exclusively in Ontario. In entering into this Agreement I am not relying on any oral or written representation or statements made by the Releasees with respect to the safety of the Equine Activities other than as set forth in this Agreement.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2022

\_\_\_\_\_  
Signature of Owner

\_\_\_\_\_  
Name of Horse and passport number

\_\_\_\_\_  
Print Name of Owner

\_\_\_\_\_  
Signature of Witness

This form must be completed and returned by **Mondav, January 30, 2023** to your Discipline Manager at Equestrian Canada, E-mail: khendry-ouellette@equestrian.ca. Late submissions will not be accepted. Exception; see Section 3.8.

*Illegible forms will be returned for re-submission. Please type or print clearly on all attachments. Any intentional misrepresentation of information will eliminate the athlete/horse combination from being considered.*



## PAN AMERICAN GAMES CRITERIA – CHECKLIST

### Key Criteria Dates:

- **Qualification Period (*Appendix 1, Section 2.3*)**
  - Qualification Period - **January 1, 2022 – September 24, 2023**
  
- **Declaration (Section 3.1)**
  - Due **Monday, January 30, 2023**
  - Submit using EC Games Portal (edit your profile)  
<https://licence.equestrian.ca/gamesdb/login.aspx>
  - Exception for late declarations see Section 3.8
  
- **Release and Waiver Forms (Section 3.12)**
  - *Appendix 2, 3, & 4* Due **Monday, January 30, 2023**
  - Exception for late declarations see Section 3.8
  
- **Owner, Groom, Athlete Companion Accreditation Details (Section 3.11)**
  - Due **Monday, January 30, 2023**  
Submit using EC Games Portal  
New Users (excluding athletes): <https://licence.equestrian.ca/gamesdb/register?user=new>  
Existing Users: <https://licence.equestrian.ca/gamesdb/login.aspx>
  - Exception for late declarations see Section 3.8
  
- **Nomination (*Appendix 1, Section 7*)**
  - Announce to Team Members – on or before **Friday, September 1, 2023**
  
- **Official EC Team announcement**
  - Those selected will be notified of the official date for announcement