



## 2026 LICENSED COACH STATUS PROGRAM SPECIFICATIONS



### Important Information to Know

- **ALL** required forms, templates, documents, and links will be available within each step of your application in MyEC under View Application Details once you have purchased a Coach Status in MyEC
- EC Sport License holders can preview all documents in MyEC by selecting the document under Coaches Resources.
- Candidate must be a **minimum of 18 years of age**.
- PTSO membership and EC Sport License must be current.
- Licensed Coach Status fee is \$205, paid through MyEC. EC/NCCP certified coaches automatically pay \$137 after the 15% discount and equivalent of Bronze Sport License credit.
- Special rates for insurance and first aid courses are available through EC's valued partnerships with Henry Equestrian and St. John's Ambulance
- EC's Concussion Awareness and Fostering Healthy Equestrian Environment online courses are free and must be completed in **ECampus** before purchasing a Sport License

#### 1. Equestrian Canada Screening Disclosure

The screening disclosure supports EC's commitment to create a safe, welcoming, and inclusive environment for all participants. It is updated annually upon renewal of your Coach Status, and any changes must be noted.

If you have lived outside of Canada for more than 6 consecutive months in the last 10 years, international screening is required. A \$155 processing fee applies to international screening. This fee will also be required for any advanced background screening.

Legislation in certain countries may require a police certificate or a certificate of good conduct from the appropriate authorities within the country/ies of residence. Additional costs are incurred by the candidate.



2.	<p><b>Canadian Criminal Record Check</b></p> <p>EC provides a free link through OneBadge Backcheck to conduct this criminal background search. It includes a Criminal Record Check within the RCMP National Repository of Criminal Records and a Local Police Information check.</p> <p>If you are under 18, two-character references must be completed instead.</p>
3.	<p><b>Vulnerable Sector Search (VSS)</b></p> <p>This search differs from a Criminal Record Check as it searches within a closed National offenders database. It can only be completed through your local police detachment.</p> <p><b>OR</b></p> <p><b>Vulnerable Sector Search Acknowledgement (VSSA)</b> if you were <b>born after February 28, 1986</b></p> <p>If you are under the age of 18, please complete the online form in Step 3.</p>
4.	<p><b>Coaching References</b></p> <p>Two (2) EC Letters of Reference must be provided by one of the following.</p> <ul style="list-style-type: none"> <li>• Employer (Equine Industry) - current or within the past 3 years</li> <li>• Students/Athletes or their parent/guardian - current or within the past 3 years</li> <li>• Co-workers - coaches working with you within your current coaching setting or who have worked with you for the past 3 years.</li> </ul> <p>The person providing the reference must be the age of majority in your province/territory of residence and must not be an immediate family member.</p>
5.	<p><b>Standard First Aid CPR Level C</b></p> <p>Certification must be from a Canadian provider, recognized by Occupational Health &amp; Safety standards in your province of residence.</p> <p><b>QUEBEC ONLY:</b> CNESST Cardio-Secours/DEA/SA I.S.H course (A+) 16 hours</p>
6.	<p><b>Concussion Education (1 of 2 is required) TO BE COMPLETED IN ECAMPUS</b></p> <p>Equestrian Canada: Concussion Awareness online learning</p> <p><b>OR</b></p> <p>NCCP Making Headway in Sport (Multisport) online learning</p>
7.	<p><b>Training for the Prevention of Maltreatment in Sport (1 of 3 is required) TO BE COMPLETED IN ECAMPUS</b></p> <p>Fostering Healthy Equestrian Environments online learning</p> <p><b>OR</b></p> <p>Coaching Association of Canada Safe Sport Training</p>



8.	<p><b>EC Certificate of Insurance Minimum</b></p> <p><b>Required Coverages:</b></p> <ul style="list-style-type: none"><li>• \$2,000,000 Commercial General Liability</li><li>• Professional Liability Insurance - <b>OPTIONAL</b>, please contact your <b>Insurance Broker for advice</b>.</li><li>• Equestrian Canada (EC) and your Provincial/Territorial Equestrian Association (PTSO) must be named as additional insured <b>AND</b></li><li>• Waiver of subrogation in favor of EC and your PTSO</li></ul> <p><b>If you are an employee of a facility</b></p> <p>An EC Waiver of Insurance and Acknowledgment of Risks Form <b>and</b> an EC Certificate of Insurance from the employer is required.</p>
9.	<p><b>Coach Certification /Verified Expertise</b></p> <p>Candidates must have recognized credentials in one (1) of the following categories:</p> <ol style="list-style-type: none"><li>1. <a href="#">National Coaching Certification Program (NCCP)</a></li><li>2. <a href="#">EC Recognized Non-NCCP Certification</a></li><li>3. <a href="#">EC Recognized Post Secondary Education</a></li><li>4. <a href="#">Certification Exemption Requirements (CER)</a></li></ol> <p>outlines a candidate's coaching abilities and qualifications based on experience, knowledge and training acquired through alternative means. The CER is a subsequent application within the Licensed Coach Status program.</p> <ul style="list-style-type: none"><li>• Coaches must have a <b>minimum of 30 years'</b> experience in a leadership capacity.</li><li>• Two (2) additional Equestrian Canada Letter of Reference forms required to support a CER application.</li></ul> <p>Must complete NCCP Make Ethical Decision (MED) AND NCCP Make Ethical Decision, Online Evaluation</p>