



2024 LICENSED COACH STATUS PROGRAM SPECIFICATIONS



Important Things to Know

- **ALL required forms, templates, documents, and links are available in each step of your application once you have purchased a Coach Status from your MyEC**
- EC Sport License holders can preview the documents in ECampus by selecting the Resource Tab
- Candidate must be **minimum 18 years of age**.
- PTSO and EC Sport License must be current.
- \$200 enrollment fee for Licensed Coach Status can be paid online via **MyEC** when purchasing Coach Status. EC/NCCP certified coaches receive a 15% discount (\$170), which is automatically applied when Licensed Coach Status is purchased
- Special rates for insurance and first aid courses are available through EC's valued partnerships with Henry Equestrian and St. John's Ambulance
- EC's Concussion Awareness and Fostering Healthy Equestrian Environment online courses are free with the purchase of Coach Status and must be completed before purchasing a Sport License

1.	Equestrian Canada Screening Disclosure The screening disclosure supports EC's commitment to create a safe, welcoming, and inclusive environment for all participants. It is updated annually upon renewal of your Coach Status and any changes must be noted. If you have lived outside of Canada for more than 6 consecutive months in the last 10 years, international screening is required. Additional fees will apply when international screening is initiated. Legislation in certain countries may require a police certificate or a certificate of good conduct from the appropriate authorities within the country/ies of residence. Additional costs are incurred by the candidate.
2.	Canadian Criminal Record Check EC provides a free link through Sterling Backcheck to conduct this criminal background search. It includes a Criminal Record Check within the RCMP National Repository of Criminal Records and a Local Police Information check. If you are under 18, two character references must be completed instead.



3.	<p>Vulnerable Sector Search (VSS)</p> <p>This search differs from a Criminal Record Check as it searches within a closed National offenders database. It can only be completed through your local police detachment.</p> <p>OR</p> <p>Vulnerable Sector Search Acknowledgement (VSSA) if you were born after February 28, 1986</p> <p>If you are under the age of 18, two character references must be completed instead.</p>
4.	<p>Coaching References</p> <p>Two (2) EC Letters of Reference must be provided by one of the following.</p> <ul style="list-style-type: none">– Employer (Equine Industry) - current or within the past 3 years– Students/Athletes or their parent/guardian - current or within the past 3 years– Co-workers - coaches working with you within your current coaching setting or who have worked with you in the past 3 years. <p>The person providing the reference must be the age of majority in your province/territory of residence and must not be an immediate family member.</p>
5.	<p>Standard First Aid CPR Level C</p> <p>Certification must be from a Canadian provider, recognized by Occupational Health & Safety standards in your province of residence.</p> <p>QUEBEC ONLY: CNESST Cardio-Secours/DEA/SA I.SH course (A+) 16 hours</p>
6.	<p>Concussion Education (1 of 2 is required)</p> <p>Equestrian Canada: Concussion Awareness online learning</p> <p>OR</p> <p>NCCP Making Headway in Sport (Multisport) online learning</p>
7.	<p>Training for the Prevention of Maltreatment in Sport (1 of 3 is required)</p> <p>Fostering Healthy Equestrian Environments online learning</p> <p>OR</p> <p>Coaching Association of Canada Safe Sport Training</p> <p>OR</p> <p>Respect in Sport for Activity Leaders*</p> <p>*Mandatory for Saskatchewan and Manitoba members.</p>



8.	<p>EC Certificate of Insurance</p> <p>Minimum Required Coverages:</p> <ul style="list-style-type: none">– \$2,000,000 Commercial General Liability– \$100,000 Professional Liability Insurance– Equestrian Canada (EC) and your Provincial/Territorial Equestrian Association (PTSO) must be named as additional insured AND– Waiver of subrogation in favor of EC and your PTSO <p>If you are an employee of a facility</p> <p>An EC Waiver of Insurance and Acknowledgment of Risks Form and an EC Certificate of Insurance from the employer is required.</p>
9.	<p>Coach Certification /Verified Expertise</p> <p>Candidates must have recognized credentials in one (1) of the following categories:</p> <ol style="list-style-type: none">1. <u>National Coaching Certification Program (NCCP)</u>2. <u>EC Recognized Non-NCCP Certification</u>3. <u>EC Recognized Post Secondary Education</u>4. <u>Certification Exemption Request (CER)</u> <p>outlines a candidate's coaching abilities and qualifications based on experience, knowledge and training acquired through alternative means. The CER is a subsequent application within the Licensed Coach Status program.</p> <ul style="list-style-type: none">– Coaches must have a minimum 20 years experience in a leadership capacity.– Two (2) additional Equestrian Canada Letter of Reference forms required to support a CER application. <p>Must complete NCCP Make Ethical Decision (MED) AND NCCP Make Ethical Decision, Online Evaluation</p>