



# COMPETITION APPLICATION FORM

One Application per Competition

Competition Applications are due **2 months** prior to the competition date.

**Submission instructions found on page 3.**

Bronze	Silver	Gold	Platinum	<b>FOR OFFICE USE:</b> Competition Number: _____ Date Received: _____ Date Acknowledged: _____
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<b>Competition Name:</b>	
Start Date:	End Date:
Competition Venue & Address:	
Competition Website:	
# of Rings:	Prize Money: \$
Name of Entry/Result Software Provider:	
Competition Venue confirmed:	Yes No

<b>Discipline/Breed:</b>	
<b>Divisions Offered:</b> (For Dressage identify highest test level of regular tests)	
Are any divisions being offered on these dates that will be sanctioned by another governing body and <b>not</b> sanctioned by Equestrian Canada? If yes, please specify:	

Individual to act in the capacity of competition manager/organizer to accept responsibility for the conduct of the competition:

<b>Competition Manager/Organizer:</b>	
Sport Licence #:	Email:
Phone #:	
<b>Competition Contact:</b>	
(name of person to whom all correspondence will be sent)	
Email:	
Phone #:	

Equestrian Canada licensed competitions are granted approval on the condition that licensed competitions will follow the *Rules of EC*, the *Competition Administration Policy*, and any other procedures or timelines set forth by Equestrian Canada. Application forms for a competition with outstanding issues from a previous year will not be approved.. See Equestrian Canada Competition Administration Policy, 4.6

## DECLARATION

This is to certify that the rules of Equestrian Canada & the Equestrian Canada Competition Administration Policy will govern all classes at the above named competition and that the prize monies at this competition are: \$ \_\_\_\_\_, and is within the limits of a \_\_\_\_\_ (Bronze/Silver/Gold/Platinum) competition as per the current EC competition structure and the **competition license fee is \$** \_\_\_\_\_ (see page 3) I agree to abide by the Rules of Equestrian Canada and to comply with the conditions outlined in the Competitions Administration Policy (CAP). In applying for the above dates, the competition agrees to abide by the Equestrian Canada Rules and understands that failure to do so constitutes a violation of Equestrian Canada Rules and may subject the competition to fines and penalties under the provisions of the Competition Administration Policy and the Schedule of Fines and Penalties. The Competition Manager/Organizer has the authority to bind the corporation and any violations/penalties will be considered as those of the corporation.

**MANDATORY:** Signature (Competition Manager/Organizer): \_\_\_\_\_ DATE: \_\_\_\_\_



# COMPETITION OFFICIALS

**JUDGE(S)** – *Credentials (EC, USEF, FEI, Other)* If more space is necessary please add an additional sheet.

Name	Credentials	Divisions		Name	Credentials	Divisions

**COURSE DESIGNER(S)**

Name	Credentials	Divisions		Name	Credentials	Divisions

**GUEST CARDS** - \$60/each – Please Refer to Discipline Rules

Name of Official to be Guest carded	Credentials	For the following Divisions

**STEWARDS(S)/ TECHNICAL DELEGATE(S)**

Name	Credentials	Divisions		Name	Credentials	Divisions

**EVENTING: GROUND JURY**

President	Member	Member

**VETERINARIAN/EMERGENCY SERVICES/ MEDIC / First Responder**

Veterinarian Name:		Emergency Services Name:	
Telephone:		Telephone:	
Email:		Email:	

## Documents Required for Approval & Timelines:

- ✓ Competition Application Form (Due: 60 Days Prior to Competition)
- Prize list and Entry Form (Due: 30 Days Prior to Competition)
- Prize List Approval Form (Due: 30 Days Prior to Competition)
- EC Insurance Certificate (Due: 30 Days Prior to Competition)
- Competition Licensing Fee (and guest card fees--if applicable) (Due: 30 Days Prior to Competition)
  - EC will issue an invoice upon receipt of the application form
  - Please connect with your PTSO for payment for any provincially administered competitions (see p. 3)
- Any changes to be submitted on a Competition Modification Form

All of the above pieces can be uploaded directly to the EC Competition Support Portal: [competition.equestrian.ca](http://competition.equestrian.ca)

# IMPORTANT- SUBMISSION INSTRUCTIONS

- For all Bronze and Silver Competition Applications the approval process will be completed by your Provincial/Territorial Sport Organization. Please send application and all required documentation and payments directly to your PTSO.
- All Gold and Platinum (FEI) Competitions are approved by EC.
- EC only accepts applications via email to [competitions@equestrian.ca](mailto:competitions@equestrian.ca).
- The competition contact will receive an automatic email when the competition has been added to the EC Calendar of Events including further sanctioning information
- Applications will not be accepted unless signed by the Competition Manager

## Exceptions:

- All levels of Vaulting and Eventing Competitions are approved by EC (except for Bronze Eventing Tests not held with a Horse Trial)
- All levels of competition in BC, NB, NL and YK are approved by EC

Equestrian Canada Competitions Department		<a href="mailto:competitions@equestrian.ca">competitions@equestrian.ca</a>	343-655-1115 or 343-308-5028
<b>PTSO Competitions Departments:</b>			
AB	Alberta Equestrian Federation (AEF)	<a href="mailto:competitions@albertaequestrian.com">competitions@albertaequestrian.com</a>	403-253-4411
BC	Horse Council British Columbia (HCBC)	<a href="mailto:competition@hcbc.ca">competition@hcbc.ca</a>	604-856-4304
MB	Manitoba Horse Council (MHC)	<a href="mailto:mhc.exec@sportmanitoba.ca">mhc.exec@sportmanitoba.ca</a>	204-925-5719
NB	New Brunswick Equestrian Association (NBEA)	<a href="mailto:horses@nbnet.nb.ca">horses@nbnet.nb.ca</a>	506-454-2353
NL	Newfoundland Equestrian Association	<a href="mailto:vicepresident@equestrainnl.ca">vicepresident@equestrainnl.ca</a>	
NS	Nova Scotia Equestrian Federation (NSEF)	<a href="mailto:nsefservices@sportnovascotia.ca">nsefservices@sportnovascotia.ca</a>	902-425-5450
ON	Ontario Equestrian (OE)	<a href="mailto:competitions@ontarioequestrian.ca">competitions@ontarioequestrian.ca</a>	905-709-6545
PEI	Island Horse Council (PEI)	<a href="mailto:chair@islandhorsecouncil.ca">chair@islandhorsecouncil.ca</a>	
QC	Cheval Quebec (FEQ)	<a href="mailto:info@cheval.quebec">info@cheval.quebec</a>	1-866-575-0515
SK	Saskatchewan Horse Federation (SHF)	<a href="mailto:shfadmin@saskhorse.ca">shfadmin@saskhorse.ca</a>	306-780-9449
YK	Equestrian Association of Yukon (EAY)	<a href="mailto:equineyukon@gmail.com">equineyukon@gmail.com</a>	

## COMPETITION LICENSING FEES – From General Regulations ARTICLE A308

Prize Money	Event Level					
	Bronze	Silver	Gold			Platinum
			C	B	A	
No prize money, ribbons only	\$63	\$63	\$63	\$63	\$63	\$63
Up to \$1,000	\$125	\$125	\$125	\$125	\$125	\$125
\$1,001 - \$2,500	\$185	\$185	\$185	\$185	\$185	\$185
\$2,501 - \$5,000	\$250	\$310	\$310	\$310	\$310	\$310
\$5,001. - \$7,000	N/A	\$435	\$435	\$435	\$435	\$435
\$7,001 - \$12,000		\$560	\$560	\$560	\$560	\$560
\$12,001 - \$15,000		N/A	\$745	\$745	\$745	\$745
\$15,001 – 25,000			\$1,120	\$1,120	\$1,120	\$1,120
\$25,001 - \$35,000			N/A	\$1,740	\$1,740	\$1,740
\$35,001 - \$100,000				N/A	\$2,115	\$2,115
\$100,001 - \$250,000					\$2,740	\$2,740
Over \$250,000					\$2,740	\$2,740

## Any Questions?

**Equestrian Canada Competitions**

**Email:** [competitions@equestrian.ca](mailto:competitions@equestrian.ca) **Phone:** 343-655-1125 or 343-308-5028