



# COMPETITION APPLICATION FORM

One Application per Competition

Competition Applications are due **2 months** prior to the competition date.

**Equestrian Canada is a remote work environment. Please submit all forms digitally to ensure timely receipt.**

Bronze	Silver	Gold	Platinum	<b>FOR OFFICE USE:</b> Competition Number: _____ Date Received: _____ Date Acknowledged: _____
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<b>Competition Name:</b>	
Start Date:	End Date:
Competition Venue & Address:	
Competition Website:	
# of Rings:	Prize Money: \$
Name of Entry/Result Software Provider:	
Competition Venue confirmed:	Yes No

<b>Discipline/Breed:</b>	
<b>Divisions Offered:</b> (For Dressage identify highest test level of regular tests)	

Individual to act in the capacity of competition manager/organizer to accept responsibility for the conduct of the competition:

<b>Competition Manager/Organizer:</b>	
Sport Licence #:	Email:
Phone #:	
<b>Competition Contact:</b>	
(name of person to whom all correspondence will be sent)	
Email:	
Phone #:	
<b>Competition Approval Package to be sent to:</b>	

Equestrian Canada licensed competitions are granted approval on the condition that licensed competitions will follow the *Rules of EC*, the *Competition Administration Policy*, and any other procedures or timelines set forth by Equestrian Canada. Application forms for a competition with outstanding issues from a previous year will not be approved for licence. See Equestrian Canada Competition Administration Policy, 4.6

## DECLARATION

This is to certify that the rules of Equestrian Canada & the Equestrian Canada Competition Administration Policy will govern all classes at the above named competition and that the prize monies at this competition are: \$ \_\_\_\_\_, and is within the limits of a \_\_\_\_\_ (Bronze/Silver/Gold/Platinum) competition as per the current EC competition structure and the **competition license fee is \$ \_\_\_\_\_** (see page 3) I agree to abide by the Rules of Equestrian Canada and to comply with the conditions outlined in the Competitions Administration Policy (CAP). In applying for the above dates, the competition agrees to abide by the Equestrian Canada Rules and understands that failure to do so constitutes a violation of Equestrian Canada Rules and may subject the competition to fines and penalties under the provisions of the Competition Administration Policy and the Schedule of Fines and Penalties. The Competition Manager/Organizer has the authority to bind the corporation and any violations/penalties will be considered as those of the corporation.

**MANDATORY: Signature (Competition Manager/Organizer):** \_\_\_\_\_ **DATE:** \_\_\_\_\_

Submission instructions found on page 3



# COMPETITION OFFICIALS

**JUDGE(S)** – *Credentials (EC, USEF, FEI, Other), Divisions/Levels.* If more space is necessary please add an additional sheet.

Name	Credentials	Divisions	Name	Credentials	Divisions

## COURSE DESIGNER(S)

Name	Credentials	Divisions	Name	Credentials	Divisions

## GUEST CARDS - \$60/each – Please Refer to Discipline Rules

Name of Official to be Guest carded	Credentials	For the following Divisions

## STEWARDS(S)/ TECHNICAL DELEGATE(S)

Name	Credentials	Divisions	Name	Credentials	Divisions

## GROUND JURY (Must be completed for Eventing)

President	Member	Member

## VETERINARIAN/EMERGENCY SERVICES/ MEDIC / First Responder

Veterinarian Name	Telephone	Emergency Services Name:	Telephone
Email:		Email:	

## Documents Required for Approval & Timelines:

- ✓ Competition Application Form (Due: 60 Days Prior to Competition)
- Prize list and Entry Form (Due: 30 Days Prior to Competition)
- Prize List Approval Form (Due: 30 Days Prior to Competition)
- EC Insurance Certificate (Due: 30 Days Prior to Competition)
- Competition Licensing Fee (and guest card fees--if applicable) (Due: 30 Days Prior to Competition)
- Any changes to be submitted on a Competition Modification Form

Please ensure that all information is complete and page 1 is signed by the EC Sport Licence holder accepting responsibility for the conduct of the competition – for information see Competition Administration Policy (CAP)

### METHOD OF PAYMENT: Visa MasterCard

See page 3 for payment and submission information.

NAME ON CARD: \_\_\_\_\_

CARD NUMBER: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

EXPIRY DATE: \_\_\_\_ / \_\_\_\_ CSV#: \_\_\_\_

CARDHOLDER'S SIGNATURE

Note: No email transfers accepted.

I authorize the following amount to be charged to my credit card.

Licensing Fees: \$ \_\_\_\_\_

Guest Cards: \$ \_\_\_\_\_

Total Amount: \$ \_\_\_\_\_

Competitions Sanctioned by EC (See CAP appendix 2) will be invoiced directly. Please do not fill out Method of Payment section.

# IMPORTANT

For all **Bronze** and **Silver** Competition Applications the approval process will be completed by your Provincial/Territorial Sport Organization. Please send application and all required documentation and payments to your PTSO.

All **Gold/Platinum (FEI)** Competitions are approved by EC.

## Exceptions:

- All levels of Vaulting and Eventing Competitions are approved by EC (except for Bronze Eventing Tests not held with a Horse Trial)
- All levels of competition in NB, NL and YK are approved by EC
- Bronze Vaulting competitions in BC are approved by HCBC

<b>Equestrian Canada</b> Competitions Department		<a href="mailto:competitions@equestrian.ca">competitions@equestrian.ca</a>	343-308-5339 or 343-308-5028
<b>PTSO Competitions Departments:</b>			
AB	Alberta Equestrian Federation (AEF)	<a href="mailto:competitions@albertaequestrian.com">competitions@albertaequestrian.com</a>	403-253-4411
BC	Horse Council British Columbia (HCBC)	<a href="mailto:competition@hcbc.ca">competition@hcbc.ca</a>	604-856-4304
MB	Manitoba Horse Council (MHC)	<a href="mailto:mhc.exec@sportmanitoba.ca">mhc.exec@sportmanitoba.ca</a>	204-925-5719
NB	New Brunswick Equestrian Association (NBEA)	<a href="mailto:horses@nbnet.nb.ca">horses@nbnet.nb.ca</a>	506-454-2353
NL	Newfoundland Equestrian Association	<a href="mailto:vicepresident@equestrainnl.ca">vicepresident@equestrainnl.ca</a>	
NS	Nova Scotia Equestrian Federation (NSEF)	<a href="mailto:nsefservices@sportnovascotia.ca">nsefservices@sportnovascotia.ca</a>	902-425-5450
ON	Ontario Equestrian (OE)	<a href="mailto:competitions@ontarioequestrian.ca">competitions@ontarioequestrian.ca</a>	905-709-6545
PEI	Island Horse Council (PEI)	<a href="mailto:president@islandhorsecouncil.ca">president@islandhorsecouncil.ca</a>	
QC	Cheval Quebec (FEQ)	<a href="mailto:info@cheval.quebec">info@cheval.quebec</a>	1-866-575-0515
SK	Saskatchewan Horse Federation (SHF)	<a href="mailto:shfadmin@saskhorse.ca">shfadmin@saskhorse.ca</a>	306-780-9449
YK	Equestrian Association of Yukon (EAY)	<a href="mailto:equineyukon@gmail.com">equineyukon@gmail.com</a>	

## COMPETITION LICENSING FEES – From General Regulations ARTICLE A308

Event Level	Bronze	Silver	Gold			Platinum
			C	B	A	
↓ Prize Money						
No prize money, ribbons only	\$60	\$60	\$60	\$60	\$60	\$60
Up to \$1,000	\$120	\$120	\$120	\$120	\$120	\$120
\$1,001 - \$2,500	\$180	\$180	\$180	\$180	\$180	\$180
\$2,501 - \$5,000	\$240	\$300	\$300	\$300	\$300	\$300
\$5,001. - \$7,000	N/A					
\$7,001 - \$12,000		\$425	\$425	\$425	\$425	
\$12,001 - \$15,000		\$545	\$545	\$545	\$545	
\$15,001 – 25,000		\$725	\$725	\$725	\$725	
\$25,001 - \$35,000		\$1,090	\$1,090	\$1,090	\$1,090	
\$35,001 - \$100,000	N/A	N/A	\$1,695	\$1,695	\$1,695	
\$100,001 - \$250,000			N/A	\$2,060	\$2,060	
Over \$250,000			\$2,665	\$2,665		

## Contact Details:

**Equestrian Canada Competitions**

**Email:** [competitions@equestrian.ca](mailto:competitions@equestrian.ca)

**Phone:** 343-655-1115 or 343-308-5028

[www.equestrian.ca](http://www.equestrian.ca)

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