



2024 PARALYMPIC GAMES

EQUESTRIAN CANADA NOMINATION CRITERIA & PROCEDURES

PARA-DRESSAGE

1. INTRODUCTION

- 1.1. The Internal Nomination Procedures (INP) for the 2024 Paralympic Games (2024 PG) will be communicated through Equestrian Canada (EC) official publications, posted on the EC website and distributed by email to EC National Team Program (NTP) athletes.
- 1.2. The purpose of this document is to set out the nomination criteria and procedures (Nomination Criteria) that will be used by EC to nominate athlete/horse combinations to the Canadian Paralympic Committee (CPC) for the 2024 PG, to be held in Paris, France - **August 28th - September 8th, 2024**.
- 1.3. Discipline specific Nomination Criteria are outlined in *Appendix 1*. Questions specific to the Nomination Criteria should be directed to the appropriate Discipline Manager (DM).
- 1.4. Athlete/horse combinations must meet the expectations as outlined in these Nomination Criteria in order to be considered for nomination.
- 1.5. Athletes and owners who choose to participate in the nomination process acknowledge by their participation and declaration that meeting the qualification outlined in these Nomination Criteria does not guarantee that an athlete/horse combination will be nominated.
- 1.6. It is vitally important for the integrity of the nomination process that athletes, grooms, owners, carers, team support personnel and associated parties involved in the nomination process practice at all times a high degree of confidentiality relating to information which may have a bearing on nomination, and/or any nomination decisions. All confidential information, conversations, and discussions will be identified as such. Any person who breaks this confidentiality may be removed from the process.
- 1.7. If there is a difference in interpretation between the French and English versions of this document, then the English version shall prevail.
- 1.8. EC is not responsible for any late, lost, delayed, misdirected or stolen correspondence directed to EC; either submitted online, electronically, via postal service, commercially shipped, voice activated or in any other manner.
- 1.9. Any intentional misrepresentation of information submitted for nomination consideration may, in the sole discretion of EC, eliminate the athlete/horse combination from both the qualifying process and from consideration for nomination.



2. ELIGIBILITY

2.1 To be eligible for nomination consideration for the 2024 PG, the following minimum eligibility requirements listed in this section must be met.

2.2 Athlete

- Be a Canadian citizen at the time of declaration and until the conclusion of the 2024 PG.
- Have a valid Canadian passport that does not expire on or before **March 15th, 2025**.
- Be eligible to travel to any required staging/quarantine camp and the 2024 PG.
- Be in compliance with all relevant International Federation (FEI) and International Paralympic Committee (IPC) requirements for eligibility.
- Sign, submit and comply with the CPC Athlete Agreement and Organizing Committee (OG) Conditions of Participation Form (Eligibility Conditions form for PGOG) no later than **July 22nd, 2024**. Where the athlete is under the age of 19 years, the parent or guardian must also sign these agreements.
- Be a member in good standing (Platinum Sport Licence Holder) with EC
- Be in compliance with vaccination requirements and policies of EC, CPC, FEI, IPC and the host country of the event, if applicable. Requirements will be outlined in the CPC participant agreement.
- Hold a current FEI Registration and be in good standing with the FEI.
- Sign, submit and comply with the EC Athlete Agreement and conform to all EC policies (including safe sport) regarding team preparation, training, and competition, including compliance with the Universal Code for the Prevention of Maltreatment in Sport (UCCMS) and the Office of the Sport Integrity Commissioner (OSIC).
- Provide all the information and documents necessary for the declaration, entry, and accreditation processes
- Meet minimum athlete age requirements as per 2024 FEI Regulations for Equestrian Events at the Paralympic Games 2nd edition:
 - Para-Dressage: 14 years of age as per Paralympic Rules Article 606.1.2

2.3 Horse

- Meet minimum horse age requirements as per 2024 FEI Regulations for Equestrian Events at the Paralympic Games 2nd edition:
 - Para-Dressage: 6 years of age as per Paralympic Rules Article 606.2
- Possess a valid FEI Horse Registration Document (Passport/Recognition Card) and a current FEI registration.

2.4 Groom

- Be a minimum of 18 years of age at the time of the 2024 PG
- Have a passport that is valid until at least **March 15th, 2025**
- Be eligible to travel to any required staging/quarantine camp and the 2024 PG.
- Have experience competing or grooming at international equestrian competitions
- Provide all the information and documents necessary for the declaration, entry, and accreditation processes
- Sign, submit and comply with the CPC Support Staff Agreement and PGOG Conditions of Participation (Eligibility Conditions form for PGOG) no later than **July 22nd, 2024**. Where the groom is under the age of 19 years, the parent or guardian must also sign these agreements.
- Be in compliance with vaccination requirements and policies of EC, CPC, FEI, IPC and the host country of the event, if applicable. Requirements will be outlined in the CPC participant agreement.
- Agree and conform to all EC policies (including safe sport) regarding team preparation, training, and competition, including compliance with the Universal Code for the Prevention of Maltreatment in Sport (UCCMS) and the Office of the Sport Integrity Commissioner (OSIC).



2.5 Owner/ Carer

- Have a passport that is valid until at least **March 15th, 2025.**
- Provide all the information and documents necessary for the declaration, entry, and accreditation processes by the required deadlines.
- At minimum one Owner must be listed as an owner in the FEI horse passport.
- Sign, submit and comply with the CPC Support Staff Agreement and PGOG Conditions of Participation Form (Eligibility Conditions form for 2024 PGOG) no later than **July 22nd, 2024.**
- Be in compliance with vaccination requirements and policies of EC, CPC, FEI, IOC and the host country of the event, if applicable.
- Agree and conform to all EC policies (including safe sport) regarding team preparation, training, and competition, including compliance with the Universal Code for the Prevention of Maltreatment in Sport (UCCMS) and the Office of the Sport Integrity Commissioner (OSIC).

2.6 Support Team Members

- Have a passport that is valid until at least **March 15th, 2025.**
- Be eligible to travel to any required staging/quarantine camp and the 2024 PG.
- Provide all the information and documents necessary for the declaration, entry, and accreditation processes by the required deadlines.
- Sign, submit and comply with the CPC Support Staff Agreement and PGOG Conditions of Participation Form (Eligibility Conditions form for PGOG) no later than **July 22nd, 2024.**
- Be in compliance with vaccination requirements and policies of EC, CPC, FEI, IPC and the host country of the event, if applicable. Requirements will be outlined in the CPC participant agreement.
- Agree and conform to all EC policies (including safe sport) regarding team preparation, training, and competition, including compliance with the Universal Code for the Prevention of Maltreatment in Sport (UCCMS) and the Office of the Sport Integrity Commissioner (OSIC).
- Note: To access “P” and AO (coach) Accreditations the coach must be a Registered or Chartered Professional Coach with the Coaching Association of Canada (CAC) Professional Coaching Program. Eligibility for a Registered Coach License includes a valid police information check, two professional references, safe sport training, an ethical conduct declaration and signing a license agreement.



3 DECLARATION AND ACCREDITATION PROCEDURES

Declaration

- 3.1 **Deadline Date:** Declarations for the 2024 PG must be submitted on or before **12 midnight ET, Friday, November 3rd, 2023.** Failure to submit the required information and documents by this deadline will make the declaration incomplete and invalid. **No late submissions will be accepted,** with the exception as outlined in Section 3.5.
- 3.2 **Purpose:** The declaration date allows sufficient time for the **Accreditation Process** to be completed for athletes, grooms, owners, carers and support team personnel through the CPC by IPC deadlines for all possible athletes, grooms, owners, carers and support team members.
- 3.3 **Process:** The declaration MUST be made through the EC Games Portal.
- New users (excluding Athletes): <https://licence.equestrian.ca/gamesdb/register?user=new>
 - Existing users: <https://licence.equestrian.ca/gamesdb/login.aspx>
- 3.3.1 **Fees:** Declaration fees, if any, are outlined in *Appendix 1*
- 3.4 **Declaration Information**
The athlete must provide the following information in their declaration:
- 3.4.1 **Horse(s):** The name, FEI passport / recognition card number, and FEI passport/recognition card expiry date for each declared horse, Refer to Section 2.3 for horse eligibility.
- 3.4.2 **Grooms:** The name, *unique e-mail address*, and phone number for a minimum of two (2) up to a **maximum of four (4) declared grooms in priority order.** Athletes are responsible for ensuring that their groom is qualified, kept informed, and available for the time commitments in the proposed schedule for 2024 PG (including an expected four week commitment over the time of the 2024 PG plus any potential quarantine / staging camp). EC reserves the right to deem a groom ineligible for an international team competition. Should a groom not carry out their assigned duties and obligations or exhibit inappropriate behavior detrimental to the team, then EC has the authority to remove such groom from the team. Refer to Section 2.4 for groom eligibility. Refer to the discipline specific Nomination Criteria in *Appendix 1* for additional groom information, as applicable.
- 3.4.3 **Owners:** The name, *unique e-mail address*, and phone number **for up to two (2) declared owners per horse,** in priority order for accreditation purposes; at least one owner must be listed in the FEI passport/recognition card. In the case of syndicate ownership groups, declared athlete/horse owners do not need to be individually listed in the FEI passport/recognition card, but must be individually declared in priority for accreditation purposes. Refer to Section 2.5 for owner eligibility.
- 3.4.4 **Carers:** The name, *unique e-mail address*, and phone number for up to two (2) declared Carers (note carers must be on an owners accreditation for Games) in priority order. Athletes are responsible for ensuring that their carers are qualified, kept informed, and available for the time commitments in the proposed schedule for 2024 PG (including an expected four week commitment over the time of the 2024 PG including any potential quarantine / staging camp). EC reserves the right to deem a carer ineligible for an international team competition. Should a carer not carry out their assigned duties and obligations or exhibit inappropriate behavior detrimental to the team, then EC has the authority to



remove such carer from the team. Refer to Section 2.5 for carer eligibility. Refer to the discipline specific Nomination Criteria in *Appendix 1* for additional carer information, as applicable.

Failure to submit the required information and documents by the deadline will make the declaration incomplete and invalid. The declaration date allows sufficient time for the declared athletes, grooms, owners and support team personnel to be submitted to the CPC in order to be eligible to complete the CPC accreditation process within the required timelines. The accreditation process is outlined in Section 3.7 below.

3.5 Late Declarations:

3.5.1 Athletes: Athletes not declared on or before **12 midnight ET, November 3rd, 2023**, will not be eligible.

3.5.2 Horse(s):

3.5.2.1 In the case of a horse(s) being made available **to an already declared athlete** after the declaration deadline to form a “New Athlete/Horse combination”, the High Performance Advisory Group (HPAG) may, in its sole discretion, accept this athlete/horse combination as a declared candidate for the 2024 PG no later than **January 15th, 2024**. **Owner(s) of this horse may be eligible to apply for accreditation (subject to CPC approval), and meeting the owner eligibility as set forth in 2.5.**

3.5.2.2 In the case of a new horse(s) being made available **to an already declared athlete** after **January 15th, 2024 and prior to March 30th, 2024** to form a “New Athlete/Horse combination, the HPAG may, in its sole discretion, accept the athlete/horse combination as a declared candidate for the 2024 PG. **Owner(s) of this horse are not eligible to apply for accreditation.**

Note: “New Athlete/Horse Combination(s)” defined as either a:

- new horse purchase or horse transfer to an already declared athlete.

3.6 Withdrawal: Declared athletes who subsequently choose to withdraw from the nomination process (either themselves or their horse) prior to the naming of the team and alternates, must advise the EC DM of their decision in writing.

3.7 Accreditation Process

3.7.1 Process: The accreditation process for the 2024 PG will be facilitated by EC and coordinated through the CPC. To facilitate this process, the athlete declaration in the EC Games Portal must include the personal / ***unique email addresses*** and phone numbers for all potential grooms and owners/carers. Any subsequent changes to accreditation details i.e. new owners/carers, grooms etc. must be reported to the DM immediately in writing. Athletes, grooms, owners/carers and team personnel are not permitted to apply directly to the CPC or the PGOG for accreditation.

3.7.2 Allocation: EC has the exclusive authority to nominate, and allocate accreditations for the grooms, owners/carers, and team personnel who comprise the Canadian Equestrian Team (CET) to represent Canada at the 2024 PG. Accreditation for 2024 PG are limited and are allocated based on the needs of the entire team and on what EC feels will lead to the best team performance at the 2024 PG.



3.7.3 Information Deadline: Athletes, grooms, owners/carers, and team support personnel are to provide all necessary accreditation information, including photos, passport details and personal information, in the CPC Games Portal in accordance with the process and the timelines of the CPC and EC.

3.7.4 Long List: It is very important that information is provided and entered in the EC Games Portal for EVERY possible individual who may attend the 2024 PG in an accredited role (Athlete, Owner/Carer, Groom, Team Personnel etc.). Participation in the accreditation application process does not guarantee accreditation nor nomination.

3.8 Release of Liability Waiver

3.8.1 All declared athletes, grooms, owners/carers and team personnel must complete and return the release of liability waivers to the DM by **July 2nd, 2024**. The waiver and release forms can be found in the following appendices:

- **Appendix 2:** Athlete Release of Liability, Waiver of Claims, Assumption of Risk & Indemnity Agreement
- **Appendix 3:** Groom / Team Personnel Release of Liability, Waiver of Claims, Assumption of Risk & Indemnity Agreement
- **Appendix 4:** Owner Release of Liability, Waiver of Claims, Assumption of Risk & Indemnity Agreement
- **Appendix 5:** Carer Release of Liability, Waiver of Claims, Assumption of Risk & Indemnity Agreement
- **Appendix 7:** Release of Veterinary Medical Records

4. ANTI-DOPING AND DRUG TESTING

Athlete

4.1 Eligibility: The athlete must not be under suspension or any other sanction by any recognized body for any doping or doping-related offense.

4.2 Testing: Declared athletes may be subject to announced and unannounced drug testing in accordance with the Canadian Anti-Doping Program (CADP) and EC rules and regulations. Testing includes both in-competition and out-of-competition testing. All athletes who declare for the nomination process must provide accurate and up-to-date contact information through the EC Sport Licence portal.

4.3 Deemed Violation: Athletes who do not provide up-to-date contact information or respond to EC communications will be considered in violation of these policies. Violations will be considered in context by the Para Dressage HPAG and may result in the disqualification of the athlete from the nomination process.

Horse

4.4 Testing: All declared horses shall be subject to drug testing according to FEI drug and medication rules. Blood and/or urine samples may be drawn at any time throughout the nomination and quarantine / staging camp periods. Samples may be tested for the presence for all prohibited and/or controlled substances by the FEI (see **Appendix 1**, Section 2.2.4.2).

4.5 Prohibited Substances: In the event a prohibited substance is detected, the amount of this substance will be quantified where possible and reported to the DM. Any horse whose sample contains a prohibited substance or a restricted substance in a concentration greater than the allowable FEI limits may be eliminated from the nomination process by the HPAG. Positive test results from samples collected during FEI competitions will result in disqualification of the athlete/horse combination in all classes at that competition.



5. APPEALS

- 5.1 Grounds:** Athletes participating in the nomination process for the 2024 PG have the right to appeal against a nomination decision but only on the grounds that the HPAG has failed to comply with the correct procedures outlined in the Nomination Criteria or have made a patently unreasonable decision based on the Nomination Criteria. An appeal must be made in writing to the Independent Third Party Complaint Manager within 72 hours of the relevant athlete being informed of the decision. Appeals must be accompanied by a non-refundable – administration fee of \$750.00 CAD as per the published EC Schedule of Fees. The EC Discipline, Complaints and Appeal Policy and be found at: https://www.equestrian.ca/cdn/storage/resources_v2/mKNSFsHWwi5P6HbSq/original/mKNSFsHWwi5P6HbSq.pdf
- 5.2 Process:** In recognition of the short timelines required for the nomination decision process, any appeals to decisions made under the Nomination Criteria will proceed under the Sport Dispute Resolution Centre of Canada (SDRCC) appeal process. **The administration fee referred to in Section 5.1 will be applied to the fee required for the appeal to SDRCC.**

6. AMENDMENTS TO THE NOMINATION CRITERIA / EXCEPTIONAL CIRCUMSTANCES

- 6.1** The Nomination Criteria and procedures are based on applicable FEI, CPC and PGOG regulations, conditions and restrictions as currently known and understood and on the latest information available to EC. Any changes in the Nomination Criteria and procedures necessitated by a change in FEI, CPC or PGOG regulations will be distributed via email to all declared athletes as soon as reasonably possible. Should such a circumstance occur, EC will review and may amend Nomination Criteria to comply with the new regulations or conditions. Any amendments to this document will be communicated directly to all declared athletes via email. Communication will be sent to the email address provided in the EC Games Portal.
- 6.2** Further, situations may arise that do not allow this Nomination Criteria to be modified or applied as written due to time constraints or other exceptional and unforeseen circumstances. In such situations, any decision, including nomination decisions, will be made by the individual(s) with decision-making authority, as stated in this Nomination Criteria, in consultation with the relevant individual(s) or committee(s) (as applicable), and in accordance with the stated performance objectives and nomination philosophy and approach as stated herein. Should it be necessary to make any decision in this manner, EC will communicate with all declared athletes as soon as possible.



APPENDIX 1

DISCIPLINE SPECIFIC NOMINATION CRITERIA

PARA-DRESSAGE

1. TEAM COMPOSITION

- 1.1 **Team Nomination:** EC plans to nominate a team (three or four athlete/horse combinations) to compete in the Para-Dressage competition at the 2024 PG. As per FEI Regulations for Equestrian Events at the Paralympic Games ART 621.2.1 *Maximum Entry per NPC* – permits the Canadian Paralympic Committee (CPC) to enter a maximum of one (1) eligible team in the team event, comprising a minimum of three (3) and a maximum of four (4) eligible athletes entered in individual events. At least one (1) team member shall be an eligible athlete in either sport class Grade I or sport class Grade II or sport class Grade III. To form a team CPC can enter a maximum of two (2) eligible athletes per sport class.
- 1.2 **Individual Nomination:** Should CPC not obtain a team qualification or should CPC not have enough eligible athlete/horse combinations to form a team for the 2024 PG, then entry in the individual event will be subject to the decision and approval of the HPAG outlined in *Appendix 1*, Section 3.1 below in consultation with the EC Director High Performance (DHP) and the DM, and in accordance with these qualification and nomination procedures and as per the FEI Regulations for Equestrian Events at the Paralympic Games.
- 1.3 **Performance Objective:** The performance objective for the Canadian Para Dressage team at the 2024 PG is team top 8.

2. QUALIFICATION

- 2.1 **Qualification Period:** The EC Qualification Period (QP) for 2024 PG shall run from **January 1st, 2024 to July 1st, 2024** inclusive.
- 2.2 **Qualification Process:** Qualification of athlete/horse combinations for the 2024 PG will consist of a four-stage process:
- 2.2.1 Stage One – Declaration
 - 2.2.2 Stage Two - FEI Minimum Eligibility Requirements (MER)/ Certificate of Capability
 - 2.2.3 Stage Three - EC's Internal Qualification Score Requirements
 - 2.2.4 Stage Four - Fitness Inspections

2.2.1 Stage One – Declaration

As a condition of declaration for the 2024 PG, an athlete must fulfil the following eligibility conditions:

Must have submitted the 2024 PG Declaration along with a declaration fee of \$250.00 CAD per athlete through the EC Games Portal on or before the declaration deadline **12 midnight ET on November 3rd, 2023**. Exception see Section 3.5.

2.2.2 Stage Two- FEI Minimum Eligibility Requirements (MER) / Certificate of Capability

To be eligible for selection by an NPC, Athletes must:

- Be internationally classified with a ‘Confirmed’ sport class status or a ‘Review’ sport class status with a review date after **31 December 2024**.



To be eligible for selection by CPC, Athlete/Horse combinations must:

- Have achieved at least one (1) sixty-four (64) percent score at a FEI Para Equestrian CPEDI3* or above event in an Individual or Team competition between **1 January 2022 and 31 December 2022** or have achieved at least one (1) sixty-four (64) percent score at a FEI Para Equestrian CPEDI3* or above event in a Grand Prix Test A or Grand Prix Test B from **1 January 2023 to 19 June 2024**.

2.2.3 Stage Three – EC’s Internal Qualification Score Requirements

- 2.2.3.1 Technical (Grand Prix A or Grand Prix B) qualification scores must be achieved at CPEDI3* or higher competitions within the QP see *Appendix 1*, Section 2.1. Technical Scores achieved at National competitions will not be considered.
- 2.2.3.2 Freestyle (Grand Prix Freestyle) qualification scores must be achieved at CPEDI3* or higher competitions within the QP see *Appendix 1*, Section 2.1. Freestyle Scores achieved at National competitions will not be considered.
- 2.2.3.3 Scores must be from FEI Tests that are current at the time of the competition to be eligible for qualification purposes.
- 2.2.3.4 All qualification scores must be achieved from a panel of at least three FEI judges. The full panel scores are required. Scores from individual judges on the panel will not be considered.
- 2.2.3.5 Athlete/horse combinations must compete in a minimum of four (4) Technical Tests (Grand Prix A / Grand Prix B) and a minimum of two (2) Freestyle (Grand Prix Freestyle) Tests during the QP.
- 2.2.3.6 In addition athlete/horse combinations must compete in, at minimum, one of the following events for observation:
- 2024 CPEDI3* Waregem, BEL
 - 2024 CPEDI3* Mannheim, GER
 - 2024 CPEDI3* Ottawa, CAN
- Note: Qualification scores do not need to be achieved at these events
- 2.2.3.7 A minimum of one (1) Grand Prix A, Grand Prix B and one (1) Grand Prix Freestyle score must be achieved within the QP after **April 1st, 2024**.
- 2.2.3.8 Scores achieved on borrowed horses will not be considered. Horses not owned by the athlete must have a valid lease agreement or a valid document on file with EC which confirms that the horse may be considered for 2024 PG qualification with the athlete declared. This documentation must be on file at time of declaration.
- 2.2.3.9 All six (6) scores submitted for consideration must be 70%, or higher.
- 2.2.3.10 All qualification scores must be submitted on or before **July 2nd, 2024**, see Appendix 6 Results Reporting Form attached to these Nomination Criteria. Failure to submit the Results Reporting Form (Appendix 6) for scores achieved during the QP on or before **July 2nd, 2024**, will prevent such scores from being considered for nomination by the HPAG.



2.2.3.11 Each athlete/horse combination's Results Report Form (Appendix 6) must include a minimum of one (1) Grand Prix A, one (1) Grand Prix B and a maximum of two (2) Grand Prix Freestyle Tests.

2.2.3.12 Scores may be achieved from the following designated qualifying Tests.

Grade I

- FEI PE Grade I Grand Prix A Test
- FEI PE Grade I Grand Prix B Test
- FEI PE Grade I Grand Prix Freestyle to Music

Grade II

- FEI PE Grade II Grand Prix A Test
- FEI PE Grade II Grand Prix B Test
- FEI PE Grade II Grand Prix Freestyle to Music

Grade III

- FEI PE Grade III Grand Prix A Test
- FEI PE Grade III Grand Prix B Test
- FEI PE Grade III Grand Prix Freestyle to Music

Grade IV

- FEI PE Grade IV Grand Prix A Test
- FEI PE Grade IV Grand Prix B Test
- FEI PE Grade IV Grand Prix Freestyle to Music

Grade V

- FEI PE Grade V Grand Prix A Test
- FEI PE Grade V Grand Prix B Test
- FEI PE Grade V Grand Prix Freestyle to Music

2.2.3.13 Grade Changes

- i. Athletes who are reclassified by the FEI to a higher grade from their original classification grade (i.e.: Grade IV to Grade V) 6 months before the 2024 PG must qualify pursuant to the Qualification Criteria outlined in *Appendix 1*, Section 2. Reclassified athletes must qualify for the 2024 PG at their new classification grade.
- ii. Note: FEI rules only permit reclassified athletes to compete at their original classified grade for another 2 months after the reclassification.
- iii. EC reserves the right to require that a rider be re-assessed to confirm their classification grade as a condition of eligibility for nomination.
- iv. Athletes with recovering or deteriorating conditions must be reclassified within 6 months of 2024 PG. EC will arrange for the reclassification and the athlete will be responsible for travel expenses which will be incurred with travelling to the reclassification. The athlete can be checked for recovering or deteriorating conditions, but in cases where there may be recovery; this could result in changing to a higher Grade.

2.2.4 Stage Three – Fitness Inspections

2.2.4.1 Physician Assessment

- i. It is of paramount importance that each athlete is fit-to-compete and that the welfare of the athlete is protected. EC and the HPAG wish to ensure that no unfit athlete travels to and competes at the 2024 PG. As part of the nomination process the advice from the Team Physician, if so required, will be taken into consideration to ensure athletes considered for nomination are healthy and fit-to-compete.

2.2.4.2 Veterinary Assessment

- i. **Purpose:** It is of paramount importance that the horse be serviceable and that the welfare of the horse be protected at all times. EC and the HPAG wish to ensure that no unfit or unsound horse travels to or competes at the 2024 PG. All declared horses shall be subject to drug testing according to FEI drug and medication rules. Blood and/or urine samples may be drawn at any time throughout the qualification, nomination and quarantine / staging camp periods. Samples may be tested for the presence of substances identified by the FEI as both forbidden and/or controlled. Positive test results from samples collected during FEI competition will result in a zero (0) score for that athlete/horse combination in all classes at that competition. Athletes and owners are responsible and accountable for all positive testing results.
- ii. **Advice:** As part of the nomination process, the advice from the Team Veterinarian will be taken into consideration during the nomination process to ensure that all horses considered for nomination are healthy and fit-to-compete.
- iii. **Assessment:** A final assessment for soundness and serviceability for competition will be conducted on all nominated horses, including alternates, by the Team Veterinarian prior to the departure of the horses for the 2024 PG. Assessments will examine the overall soundness and suitability for competition with consideration of the cause and prognosis of any recognized unsoundness. Following the final assessments, the Team



Veterinarian shall provide a report to the HPAG either in person or via conference call. In the event a nominated horse is found to be unfit or unsound during assessment, they may be re-presented within a 24-hr period for re-assessment. Should the horse be unable to proceed to the 2024 PG, the HPAG will remove the horse based on *Appendix I*, Section 5.1 Substitutions below.

- iv. **Communication:** Throughout the nomination process, observations and concerns identified by the Team Veterinarian will be communicated orally or in writing to the athlete of the horse in question, and to the HPAG. The onus will be upon the athlete to take any necessary action in order to follow the recommendations of the Team Veterinarian.
- v. **Medical History:** Open communication between the regular veterinarian, all treating veterinarians and the team veterinarian is encouraged, and in order to best help support and prepare horses for the 2024 PG, athletes/owners may be required to provide up to six (6) months of full medical history including all treatments, medications and supplements which have been given to declared horses. This history must be provided by the regular and treating veterinarian(s).

3. NOMINATION PROCESS

3.1 HIGH PERFORMANCE ADVISORY GROUP (HPAG)

The HPAG is the nomination panel for the 2024 PG. The members of the HPAG can be found at: <https://www.equestrian.ca/sport/para-dressage>

No voting or non-voting member of the HPAG shall participate in any discussions or decisions regarding the nomination of any athletes with whom they have a perceived or real conflict of interest. Any member of the HPAG who considers that they are in a position of perceived or real conflict of interest must declare such a conflict before any discussions are held or decisions are made and must remove themselves from any meetings until the matter giving rise to the perceived or real conflict of interest has been resolved by the HPAG.

3.2 Specific Responsibilities

- Oversee the selection / nomination of Canadian athlete/horse combinations to represent Canada internationally.
- Supporting management in dealing with appeals and disciplinary actions related to Para-Dressage selection / nomination.
- Reviewing athlete development through objective assessment tools in collaboration with the Performance Analyst, for selection / nomination purposes.

4. FINAL NOMINATION

- 4.1 Following the completion of the QP (see *Appendix 1*, Section 2.1), the HPAG will review all scores submitted by athlete / horse combinations who qualified as per *Appendix 1*, Section 2 Qualification above.



4.2 Consideration for nomination will be determined based on the FEI rules for team composition outlined in *Appendix 1*, Section 1.1 and on the final ranking average of all scores submitted by the **July 2nd, 2024** deadline as outlined in *Appendix 1*, Section 2.2.3.10. All Fitness Inspection results (see *Appendix 1*, Section 2.2.4) will also be considered during the nomination process.

4.3 Extraordinary Unforeseen Circumstances

The HPAG may consider athlete/horse combinations that did not achieve the 2.2.3 Stage Three Qualification Score Requirements for nomination, but only under extraordinary, unforeseen circumstances. Extraordinary, unforeseen circumstances may include, without limitation, situations of temporary injury to either the athlete or the horse that are outside the reasonable control of the athlete, extreme weather causing cancellation of a qualification event, or unusual and unforeseen events occurring at a qualification event or preventing access to one or more qualification events or preventing one or more qualification events from taking place etc.

In the event of such unforeseen circumstances the HPAG will determine if the circumstances justify competition or nomination should take place in an alternative manner. In such circumstances, the HPAG shall communicate the alternative selection or nomination process to all impacted individuals as soon as possible.

4.4 Should Canada not have enough eligible athlete/horse combinations with scores of 70% or higher, to fill a team, then nomination of athlete / horse combinations with a lower ranking average will be subject to the decision and approval of the HPAG in consultation with the DHP and the DM, and in accordance with these Nomination Criteria and the Regulations for the 2024 PG.

4.5 Following nomination, athlete / horse combinations named to the 2024 Canadian Paralympic Team plus named alternates, will be required to attend the pre 2024 PG Quarantine / Staging Camp. Confirmed details for pre-Games quarantine / staging camp will be communicated to all declared athletes directly. The expected timelines for the quarantine / staging camp will fall between **August 5th – August 28th, 2024**.



5. SUBSTITUTIONS

5.1 Should the need arise prior to the start of the 2024 PG, substitutions shall be made as per FEI requirements for substitution and in accordance with this document. In the event of a conflict between these Nomination Criteria and the FEI and or PGOG rules, the latter two shall prevail.

5.1.1 Substitutions After Nomination but Before the 2024 PG Quarantine / Staging Camp

Should the need for a substitution arise prior to the 2024 PG Quarantine / Staging Camp the following provisions shall apply: if a nominated horse becomes unfit, ill or unsound such that it is, in the reasonable opinion of the Team Veterinarian, not possible or desirable to have that horse compete at the 2024 PG, or if a nominated athlete is ill, injured, incapacitated or engages in misconduct, including violation of the EC Athlete Agreement, EC Code of Conduct and/or EC Policies, FEI Policies or PGOG Policies, so that it is not possible or desirable for the athlete to represent Canada at 2024 PG, the HPAG shall have the authority to make all such substitution decisions after reviewing all relevant evidence in connection with any illness, injury, misconduct or unsoundness issues.

5.1.2 Substitutions During the 2024 PG Quarantine / Staging Camp

Should the need for a substitution arise during the 2024 PG Quarantine / Staging camp the following provisions shall apply: if a nominated horse becomes unfit, ill or unsound such that it is, in the reasonable opinion of the Team Veterinarian, not possible or desirable to have that horse compete at 2024 PG, or should a situation arise where an athlete/horse combination is underperforming during the 2024 PG quarantine / staging camp to the extent that, in the reasonable opinion of the HPAG, it is reasonably likely to have a negative impact on the team's performance during the 2024 PG, or if a nominated athlete is ill, injured, incapacitated or engages in misconduct, including violation of the EC Athlete Agreement, EC Code of Conduct and/or EC Policies, FEI Policies or PGOG Policies, so that it is not possible or desirable for the athlete to represent Canada at the 2024 PG, the HPAG shall have the authority and absolute discretion to make all such substitution decisions after reviewing all relevant evidence.

5.1.3 Substitutions After Departure for the 2024 PG but Prior to the Horse Inspection

Should the need for a substitution arise after departure for the 2024 PG, but prior to the horse inspection the following provisions shall apply: if a nominated horse becomes unfit, ill or unsound such that it is, in the reasonable opinion of the Team Veterinarian, not possible or desirable to have that horse compete at 2024 PG, or if a nominated athlete is ill, injured, incapacitated or engages in misconduct, including violation of the EC Athlete Agreement, EC Code of Conduct and/or EC Policies, FEI Policies or PGOG Policies, so that it is not possible or desirable for the athlete to represent Canada at 2024 PG, the Team Veterinarian and Technical Leader shall have the authority and absolute discretion to make a substitution decision as per the FEI rules and the PGOG rules. The Team Veterinarian and Technical Leader must both be in agreement and in support of the substitution in order for a substitution to be made.



6 OFFICIAL ANNOUNCEMENT

- 6.1 The HPAG will inform the 2024 PG athlete/horse combinations including alternates officially in writing of their nomination on or before **July 8th, 2024.**

Non-Disclosure Policy Regarding Team Announcement

It is important that ALL athletes nominated for the 2024 PG (as well as ALL owners/carers, team support personnel, and anyone else affiliated with a nominated athlete, including grooms, athlete companions/personal carers / athlete supporter, friends, and family) respect this Non-Disclosure Policy Regarding Team Announcement until after the official announcement of the team by CPC.

Until the official CPC team announcement, athletes and their affiliates (owners/carers, team support personnel, and anyone else affiliated with a nominated athlete, including grooms, friends, and family) are to refrain from confirming team nominations to any and all media, and should not make any references that confirms team nominations on social media (Facebook, Twitter, etc.).

The purpose of this non-disclosure policy is to ensure maximum impact and exposure for the announcement of the athletes who will represent Canada at the 2024 PG.

Violation of this non-disclosure policy may impact your nomination.

- 6.2 CPC will officially announce the selected athlete/horse combinations. The date of the official announcement will be provided to the athletes when they are notified in writing of their nomination. There will be no mention of the nominations to the media or public until the official announcement has been made by CPC.

7. CONTACT

For clarification or questions on the contents of the Internal Nomination Policy (INP) please contact Christine Peters at cpeters@equestrian.ca

8. MUSIC REQUIREMENTS

- 8.1 As an athlete using music in your routine, you need to respect the legal rights in the music used. This applies to any sports discipline where music is a core element, such as artistic and rhythmic gymnastics, figure skating, synchronized swimming and dressage (including para dressage). If you are a parent or guardian of a child athlete using music, please read this guidance carefully on your child's behalf.
<https://olympics.com/athlete365/games-time/music-in-sport/>
- 8.2 The music that you use during your routine may well be protected by copyright. The writers and performers of the composition, together with the person that recorded it, may well have legal rights in the music – even if the music seems to be in the public domain.
- 8.3 As such, the music rights-holders are usually entitled to be paid for your use of the music. So, if the music is used without their permission and without payment of the relevant royalties, that would usually infringe their rights.
- 8.4 The first step is to obtain a copy of the music from a reliable and lawful source, such as a CD shop or legitimate online store (or the actual record producer direct, if you have commissioned the music). You then need to provide details of the music to the organizer of the sporting competition.



- 8.5 For the right permission to be obtained from the music rights-holders (and for them to be paid the relevant royalties), it is critical that you provide the correct details of the music to the organiser.
- 8.6 The organiser is responsible for providing this information to the relevant collecting management organisations – known as “CMOs”. If the event is broadcast on television or online, the broadcasters need to receive this information too, as they also need to provide it to CMOs. Based on this information, the CMOs can then collect any relevant royalties from the organiser and broadcasters and distribute the royalties to the music rights-holders.
- 8.7 To identify the music effectively, you need to provide the following information by **July 2nd, 2024**, see Appendix 8:
- Track list: list all music tracks:
- Track list: list all music tracks that you are using, following the order of your routine (including warm-up tracks, if any).
- a) Track details: for each track, please provide the following details:
- a) Title: state the full title of the track, as given in the track list of the record.
 - b) Duration: confirm the length of the track as used in your routine (minutes and seconds).
 - c) Artist(s): provide the name(s) of the singer, band, orchestra or other artist who performed the track.
 - d) Record label: give the name of the record label (or, if none, the name of the record producer).
 - e) Year of release: state the year of the track’s first release to the public (or, if unreleased, the year it was produced).
 - f) Writer(s): indicate the name(s) of the writer(s) of the composition/lyrics.
 - g) Arranger(s): if the original composition has been altered, state the name(s) of the arranger(s) (or, if none, “N/A”).
 - h) Publisher(s): confirm the publisher(s) of the composition (or, if none, state “copyright control”).
 - i) Special commission: indicate if the track was specially commissioned by you (yes/no).
- 8.8 You can obtain it from the packaging of the CD containing the music, or from the information appearing in the online music store where you obtained the music (which should also be embedded in the digital data for a download file). For tips on where to look, please refer to the examples set out on the ITUNES and CD pages of this website.



APPENDIX 2 ATHLETE RELEASE OF LIABILITY & WAIVER

EQUESTRIAN CANADA – 2024 PARALYMPIC GAMES (2024 PG): ATHLETE’S RELEASE OF LIABILITY, WAIVER OF CLAIMS, ASSUMPTION OF RISK AND INDEMNITY AGREEMENT

To: EQUESTRIAN CANADA

Definition: In this agreement, the term “Equine Activities” shall include all activities, actions or conduct in any way directly or indirectly related to my travel to and my participation at the 2024 PG, which event I am attending as a member of the Equestrian Canada Equestrian Team (CET).

ASSUMPTION OF RISK

I am aware that the Equine Activities involve many risks, dangers and hazards to me and to my horse including, but not limited to: contracting human or equine diseases or illnesses, including in Canada, Asia, South America, Europe, Oceania and the United States or in transit; accidents in or near the show ring or competition grounds; accidents at the stables; accidents during transportation to and from the 2024 PG, the show ring, the competition grounds and stables; the negligence of other parties participating at the 2024 PG; negligence on the part of Equestrian Canada, including the failure by Equestrian Canada to safeguard and protect me from the risks, dangers and hazards of Equine Activities. I freely accept and fully assume all risks, dangers and hazards associated with the Equine Activities (for both myself and for my horse) and the possibility of personal injury, injury to the horse, my death or the death of my horse, property damage or any loss resulting therefrom.

RELEASE OF LIABILITY, WAIVER OF CLAIMS AND INDEMNITY AGREEMENT

In consideration of Equestrian Canada agreeing to provide me with accreditation at the 2024 PG so as to allow me to fully participate in the Equine Activities, and for other good and valuable consideration, the receipt and sufficiency of which is acknowledged, I hereby agree as follows:

IF I KNOW OR SUSPECT that my physical condition may be incompatible with the Equine Activities, I will promptly seek medical advice before undertaking the Equine Activities.

TO WAIVE ANY AND ALL CLAIMS that I have or may have in the future against Equestrian Canada, its Directors, officers, employees, agents, coaches, independent contractors, subcontractors and representatives (all of whom are hereinafter referred to collectively as the “Releasees”) and to RELEASE THE RELEASEES from any and all liability for any loss, damage, expense or injury including death that I may suffer, my horse may suffer or that my next of kin may suffer as a result of my participation in the Equine Activities, due to any cause whatsoever, including NEGLIGENCE, BREACH OF CONTRACT, BREACH OF ANY STATUTORY OR OTHER DUTY OF CARE INCLUDING ANY DUTY OF CARE UNDER THE OCCUPIERS LIABILITY ACT ON THE PART OF THE RELEASEES AND FURTHER, INCLUDING FAILURE ON THE PART OF THE RELEASEES TO SAFEGUARD AND PROTECT ME FROM THE RISKS, DANGERS AND HAZARDS OF THE EQUINE ACTIVITIES REFERRED TO ABOVE.

I agree to hold harmless and to indemnify the Releasees from any and all liability for any property damage of any description or personal injury to me or to any third party or injury to my horse resulting from my participation in the Equine Activities. I agree that this agreement shall be binding upon my heirs, next of kin, executors, administrators and assigns in the event of my death. I agree that this agreement shall be governed by and interpreted in accordance with the laws of the Province of Ontario, and laws of Canada applicable therein, and any litigation involving the parties to this agreement shall be brought exclusively in Ontario. In entering into this agreement I am not relying on any oral or written representation or statements made by the Releasees with respect to the safety of the Equine Activities other than as set forth in this agreement.

Dated this ___ day of _____, 202__

Signature of Athlete

Print Name (Athlete)

Signature of Parent or Guardian

Signature of Witness

if Athlete is under 18 years old

This form must be completed and returned by **July 2nd, 2024** to Jamie-Ann Goodfellow – Para-Dressage Program Coordinator at Equestrian Canada, E-mail jgoodfellow@equestrian.ca.

Illegible forms will be returned for re-submission. Please type or print clearly on all attachments. Any intentional misrepresentation of information will eliminate the athlete/horse combination from being considered.



APPENDIX 3 GROOM RELEASE OF LIABILITY & WAIVER

EQUESTRIAN CANADA – 2024 PARALYMPIC GAMES (2024 PG): GROOM’S RELEASE OF LIABILITY, WAIVER OF CLAIMS, ASSUMPTION OF RISK AND INDEMNITY AGREEMENT

To: EQUESTRIAN CANADA

Definition: In this agreement, the term “Equine Activities” shall include all activities, actions or conduct in any way directly or indirectly related to my travel to and my participation at the 2024 PG, which event I am attending as a member of the Canada Equestrian Team (CET).

ASSUMPTION OF RISK

I am aware that the Equine Activities involve many risks, dangers and hazards to me and to my horse including, but not limited to: contracting human or equine diseases or illnesses, including in Canada, Asia, South America, Europe, Oceania and the United States or in transit; accidents in or near the show ring or competition grounds; accidents at the stables; accidents during transportation to and from the 2024 PG, the show ring, the competition grounds and stables; the negligence of other parties participating at the 2024 PG; negligence on the part of Equestrian Canada, including the failure by Equestrian Canada to safeguard and protect me from the risks, dangers and hazards of Equine Activities. I freely accept and fully assume all risks, dangers and hazards associated with the Equine Activities (for both myself and for my horse) and the possibility of personal injury, injury to the horse, my death or the death of my horse, property damage or any loss resulting therefrom.

RELEASE OF LIABILITY, WAIVER OF CLAIMS AND INDEMNITY AGREEMENT

In consideration of Equestrian Canada agreeing to provide me with accreditation at the 2024 PG so as to allow me to fully participate in the Equine Activities, and for other good and valuable consideration, the receipt and sufficiency of which is acknowledged, I hereby agree as follows:

IF I KNOW OR SUSPECT that my physical condition may be incompatible with the Equine Activities, I will promptly seek medical advice before undertaking the Equine Activities.

TO WAIVE ANY AND ALL CLAIMS that I have or may have in the future against Equestrian Canada, its Directors, officers, employees, agents, coaches, independent contractors, subcontractors and representatives (all of whom are hereinafter referred to collectively as the “Releasees”) and to RELEASE THE RELEASEES from any and all liability for any loss, damage, expense or injury including death that I may suffer, my horse may suffer or that my next of kin may suffer as a result of my participation in the Equine Activities, due to any cause whatsoever, including NEGLIGENCE, BREACH OF CONTRACT, BREACH OF ANY STATUTORY OR OTHER DUTY OF CARE INCLUDING ANY DUTY OF CARE UNDER THE OCCUPIERS LIABILITY ACT ON THE PART OF THE RELEASEES AND FURTHER, INCLUDING FAILURE ON THE PART OF THE RELEASEES TO SAFEGUARD AND PROTECT ME FROM THE RISKS, DANGERS AND HAZARDS OF THE EQUINE ACTIVITIES REFERRED TO ABOVE.

I agree to hold harmless and to indemnify the Releasees from any and all liability for any property damage of any description or personal injury to me or to any third party or injury to the horse under my care resulting from my participation in the Equine Activities. I agree that this agreement shall be binding upon my heirs, next of kin, executors, administrators and assigns in the event of my death. I agree that this agreement shall be governed by and interpreted in accordance with the laws of the Province of Ontario, and laws of Canada applicable therein, and any litigation involving the parties to this agreement shall be brought exclusively in Ontario. In entering into this agreement I am not relying on any oral or written representation or statements made by the Releasees with respect to the safety of the Equine Activities other than as set forth in this agreement.

Dated this ___day of _____, 202__

Signature of Groom

Print Name (Groom)

Signature of Witness

This form must be completed and returned by **July 2nd, 2024** to Jamie-Ann Goodfellow – Para-Dressage Program Coordinator at Equestrian Canada, E-mail jgoodfellow@equestrian.ca.

Illegible forms will be returned for re-submission. Please type or print clearly on all attachments. Any intentional misrepresentation of information will eliminate the groom from being considered.



APPENDIX 4 OWNER RELEASE OF LIABILITY & WAIVER

EQUESTRIAN CANADA – 2024 PARALYMPIC GAMES (2024 PG): OWNER’S RELEASE OF LIABILITY, WAIVER OF CLAIMS, ASSUMPTION OF RISK AND INDEMNITY AGREEMENT

To: EQUESTRIAN CANADA

Definition: In this agreement, the term “Equine Activities” shall include all activities, actions or conduct in any way directly or indirectly related to my horses’ travel to, training for and participation at the 2024 PG, which event the horse _____ [insert name here] is attending as an equine member of the Equestrian Canada Equestrian Team (CET).

ASSUMPTION OF RISK

I am aware that the Equine Activities involve many risks, dangers and hazards to my horse including, but not limited to: contracting equine diseases or illnesses, including in Canada, Asia, South America, Europe, Oceania and the United States or in transit; being delayed in quarantine or forced to remain indefinitely in quarantine; accidents in or near the show ring or competition grounds; accidents at the stables; accidents during transportation to and from the 2024 PG, the show ring, the competition grounds and stables; the negligence of other parties participating at the 2024 PG; negligence on the part of Equestrian Canada, including the failure by Equestrian Canada to safeguard and protect my horse from the risks, dangers and hazards of Equine Activities. I freely accept and fully assume all risks, dangers and hazards associated with my horse participating in the Equine Activities (for my horse) and the possibility of injury to the horse, death of the horse and property damage or any loss resulting therefrom.

RELEASE OF LIABILITY, WAIVER OF CLAIMS AND INDEMNITY AGREEMENT

In consideration of Equestrian Canada agreeing to provide my horse with accreditation at the 2024 PG so as to allow the horse to fully participate in the Equine Activities, and for other good and valuable consideration, the receipt and sufficiency of which is acknowledged, I hereby agree as follows:

IF I KNOW OR SUSPECT that the physical condition or health of my horse may be incompatible with the Equine Activities, I will promptly advise the Team Veterinarian accordingly.

TO WAIVE ANY AND ALL CLAIMS that I have or may have in the future against Equestrian Canada, its Directors, officers, employees, agents, coaches, independent contractors, subcontractors and representatives (all of whom are hereinafter referred to collectively as the “Releasees”) and to RELEASE THE RELEASEES from any and all liability for any loss, damage, expense or injury that I may suffer, my horse may suffer (including death) or my next of kin may suffer as a result of my horses’ participation in the Equine Activities, due to any cause whatsoever, including NEGLIGENCE, BREACH OF CONTRACT, BREACH OF ANY STATUTORY OR OTHER DUTY OF CARE INCLUDING ANY DUTY OF CARE UNDER THE OCCUPIERS LIABILITY ACT ON THE PART OF THE RELEASEES AND FURTHER, INCLUDING FAILURE ON THE PART OF THE RELEASEES TO SAFEGUARD AND PROTECT MY HORSE FROM THE RISKS, DANGERS AND HAZARDS OF THE EQUINE ACTIVITIES REFERRED TO ABOVE.

I agree to hold harmless and to indemnify the Releasees from any and all liability for any property damage of any description or personal injury to me or to any third party or injury to my horse resulting from my horses’ participation in the Equine Activities. I agree that this agreement shall be binding upon my heirs, next of kin, executors, administrators and assigns in the event of my death. I agree that this agreement shall be governed by and interpreted in accordance with the laws of the Province of Ontario, and laws of Canada applicable therein, and any litigation involving the parties to this agreement shall be brought exclusively in Ontario. In entering into this agreement I am not relying on any oral or written representation or statements made by the Releasees with respect to the safety of the Equine Activities other than as set forth in this agreement.

Dated this ___day of _____, 202__

Signature of Owner

Name of Horse / Passport No

Print Name (Owner)

Signature of Witness

This form must be completed and returned by **July 2nd, 2024** to Jamie-Ann Goodfellow – Para-Dressage Program Coordinator at Equestrian Canada, E-mail jgoodfellow@equestrian.ca.

Illegible forms will be returned for re-submission. Please type or print clearly on all attachments. Any intentional misrepresentation of information will eliminate the athlete/horse combination from being considered.



APPENDIX 5 **CARER - RELEASE OF LIABILITY & WAIVER**

EQUESTRIAN CANADA – 2024 PARALYMPIC GAMES (2024 PG): CARER RELEASE OF LIABILITY, WAIVER OF CLAIMS, ASSUMPTION OF RISK AND INDEMNITY AGREEMENT

To: EQUESTRIAN CANADA

Definition: In this agreement, the term “Equine Activities” shall include all activities, actions or conduct in any way directly or indirectly related to my travel to and my participation at the 2024 PG, which event I am attending as a member of the Canada Equestrian Team (CET).

ASSUMPTION OF RISK

I am aware that the Equine Activities involve many risks, dangers and hazards to me and to my horse including, but not limited to: contracting human or equine diseases or illnesses, including in Canada, Asia, South America, Europe, Oceania and the United States or in transit; accidents in or near the show ring or competition grounds; accidents at the stables; accidents during transportation to and from the 2024 PG, the show ring, the competition grounds and stables; the negligence of other parties participating at the 2024 PG; negligence on the part of Equestrian Canada, including the failure by Equestrian Canada to safeguard and protect me from the risks, dangers and hazards of Equine Activities. I freely accept and fully assume all risks, dangers and hazards associated with the Equine Activities (for both myself and for my horse) and the possibility of personal injury, injury to the horse, my death or the death of my horse, property damage or any loss resulting therefrom.

RELEASE OF LIABILITY, WAIVER OF CLAIMS AND INDEMNITY AGREEMENT

In consideration of Equestrian Canada agreeing to provide me with accreditation at the 2024 PG so as to allow me to fully participate in the Equine Activities, and for other good and valuable consideration, the receipt and sufficiency of which is acknowledged, I hereby agree as follows:

IF I KNOW OR SUSPECT that my physical condition may be incompatible with the Equine Activities, I will promptly seek medical advice before undertaking the Equine Activities.

TO WAIVE ANY AND ALL CLAIMS that I have or may have in the future against Equestrian Canada, its Directors, officers, employees, agents, coaches, independent contractors, subcontractors and representatives (all of whom are hereinafter referred to collectively as the “Releasees”) and to RELEASE THE RELEASEES from any and all liability for any loss, damage, expense or injury including death that I may suffer, my horse may suffer or that my next of kin may suffer as a result of my participation in the Equine Activities, due to any cause whatsoever, including NEGLIGENCE, BREACH OF CONTRACT, BREACH OF ANY STATUTORY OR OTHER DUTY OF CARE INCLUDING ANY DUTY OF CARE UNDER THE OCCUPIERS LIABILITY ACT ON THE PART OF THE RELEASEES AND FURTHER, INCLUDING FAILURE ON THE PART OF THE RELEASEES TO SAFEGUARD AND PROTECT ME FROM THE RISKS, DANGERS AND HAZARDS OF THE EQUINE ACTIVITIES REFERRED TO ABOVE.

I agree to hold harmless and to indemnify the Releasees from any and all liability for any property damage of any description or personal injury to me or to any third party or injury to my horse resulting from my participation in the Equine Activities. I agree that this agreement shall be binding upon my heirs, next of kin, executors, administrators and assigns in the event of my death. I agree that this agreement shall be governed by and interpreted in accordance with the laws of the Province of Ontario, and laws of Canada applicable therein, and any litigation involving the parties to this agreement shall be brought exclusively in Ontario. In entering into this agreement I am not relying on any oral or written representation or statements made by the Releasees with respect to the safety of the Equine Activities other than as set forth in this agreement.

Dated this ___ day of _____, 202__

Signature of **Carer**

Print Name (**Carer**)

Signature of Witness

This form must be completed and returned by **July 2nd, 2024** to Jamie-Ann Goodfellow – Para-Dressage Program Coordinator at Equestrian Canada, E-mail jgoodfellow@equestrian.ca.

Illegible forms will be returned for re-submission. Please type or print clearly on all attachments. Any intentional misrepresentation of information will eliminate the groom from being considered.



APPENDIX 6 RESULTS REPORTING FORM

NAME, LOCATION, AND LEVEL OF COMPETITION	HORSE NAME	TEST	JUDGE NAME(S)	SCORE

Signature of Athlete

Print name

Signature of Parent or Guardian if Team Member is under 18 years old

This form must be completed and returned by **July 2nd, 2024** to Jamie-Ann Goodfellow – Para-Dressage Program Coordinator at Equestrian Canada, at Equestrian Canada, E-mail jgoodfellow@equestrian.ca. Late submissions will not be accepted.

Please type or print clearly on all attachments. Incomplete or illegible forms will be considered invalid. Equestrian Canada is not responsible for any late, lost, delayed, misdirected or stolen correspondence; either submitted electronically, via postal service, commercially shipped or voice activated. Any intentional misrepresentation of information will eliminate the applicant from being considered



APPENDIX 7 RELEASE OF VETERINARY MEDICAL RECORDS

Authorization for the Release of Veterinary Medical Records

I, _____ (*Name of Rider/Owner/Person Authorized to Release Medical Records – please print*), authorize the full release of all medical records including, but not limited to, all diagnostic imaging including ultrasound and radiographs, for the horse _____ (*please print*), to Equestrian Canada (EC) for the official 2024 PG Team Veterinarian, to enable him/her to support and assist with the presentation of my horse at the 2024 PG. The below contact information for my personal Equine Support Team members has been provided which will authorize the Team Veterinarian access to these records.

Personal Equine Support Personnel:

Name of Primary Veterinarian: _____

Tel(s): _____ Email: _____

Name(s) of Other Veterinarians who are, or have, treated the horse within the last 8 months:

Tel(s): _____ Email: _____

Name of Equine Support Personnel: _____

Tel(s) _____ Email _____

Name of Equine Support Personnel: _____

Tel(s) _____ Email _____

Signature/Date

Print name

Signature of Witness/Date

Print name of Witness

This form must be completed and returned by **July 2nd, 2024**, to Jamie-Ann Goodfellow – Para-Dressage Program Coordinator at Equestrian Canada, E-mail jgoodfellow@equestrian.ca.

Please type or print clearly on all attachments. Incomplete or illegible forms will be considered invalid. Equestrian Canada is not responsible for any late, lost, delayed, misdirected or stolen correspondence; either submitted electronically, via postal service, commercially shipped or voice activated. Any intentional misrepresentation of information will eliminate the applicant from being considered



APPENDIX 8 FREESTYLE MUSIC INFORMATION

Song Title	Duration	Artist	Record Label	Year of Release	Writer	Arranger	Publisher	Special Commission

This form must be completed and returned by **July 2nd, 2024** to your Discipline Manager at Equestrian Canada, E-mail cpeters@equestrian.ca.



APPENDIX 9 PARALYMPIC GAMES NOMINATION CRITERIA CHECK LIST

Key Criteria Dates:

- **Declaration (Section 3.1 & Appendix 1, Section 2.2.1)**
 - Due 12 midnight ET on November 3rd, 2024
 - Submit using EC Games Portal
 - New users (excluding Athletes): <https://licence.equestrian.ca/gamesdb/register?user=new>
 - Existing users: <https://licence.equestrian.ca/gamesdb/login.aspx>
 - Exception for late declarations see Section 3.5

- **Owner, Groom, Athlete Companion/Personal Carer/Athlete Supporter Accreditation Details (Section 3.7)**
 - Due January 15th, 2024
 - Submit using EC Games Portal <https://licence.equestrian.ca/gamesdb/login>
 - Exception for late declarations see Section 3.5

- **Late Declaration (Section 3.5)**
 - Due January 15th, 2024
 - Submit using EC Games Portal
 - New users (excluding Athletes): <https://licence.equestrian.ca/gamesdb/register?user=new>
 - Existing users: <https://licence.equestrian.ca/gamesdb/login.aspx>

- **Release and Waiver Forms (Section 3.8)**
 - Appendix 2, 3, 4, 5 & 7 Due **July 2nd, 2024**

- **Score Report Form (Appendix 1, Section 2.2.3.10)**
 - Appendix 6 Due **July 2nd, 2024**

- **Internal Qualification Period (Appendix 1, Section 2.1)**
 - Qualification Period - January 1st, 2024 – July 1st, 2024

- **FEI Certificate of Capability - Qualification Period (Appendix 1, Section 2.2.2)**
 - Qualification Period - January 1st, 2023 – June 19, 2024)

- **Fitness Inspections (Appendix 1, Section 2.2.4)**
 - Review all details

- **Final Announcement (Appendix 1, Section 6)**
 - Team Announcement

- **Pre-Games Quarantine / Staging Camp (Appendix 1, Section 4.5)**
 - Dates to be confirmed, dates will fall between – August 5th – 28th, 2024

- **Substitutions (Appendix 1, Section 5)**
 - Review all details



APPENDIX 10 – DEFINED TERMS

Where used in this document, unless otherwise defined, acronyms and capitalized words have the following meanings:

“**2024 PG**” means the 2024 Paralympic Games in Paris, France;

“**CADP**” means the Canadian Anti-Doping Program responsible for drug testing of athletes in Canada;

“**CPEDI**” means Concours Para Equestrian de Dressage International (International Dressage Event) and has different levels, with the higher numbers meaning a higher level; the star ratings for events also relate to a number of other factors, such as the level of the judges present, the participation requirements and the prizemoney on offer;

“**CPC**” means the Canadian Paralympic Committee;

“**CPC Agreement**” means the Athlete Agreement or Support Team Agreement required by the CPC to be completed for naming to the Canadian Paralympic Team;

“**DM**” means the EC Para-Dressage Discipline Manager, Christine Peters;

“**EC**” means Equine Canada operating as Equestrian Canada;

“**EC Games Portal**” means the internet registration portal for EC used for Major Games;

“**FEI**” means the Fédération Equestre Internationale (International Equestrian Federation);

“**HPAG**” means the EC High Performance Advisory Group for Para Dressage,

“**DHP**” means the EC Director High Performance, James Hood;

“**IPC**” means the International Paralympic Committee;

“**MER**” means the Minimum Eligibility Requirements established by FEI for qualification for the 2024 PG;

“**MER Period**” means the period determined by the FEI (January 1, 2023 to June 19, 2024) within which MER must be achieved as a combination at CPEDI3* or higher;

PGOG means the Organizing Committee for the 2024 PG

OSIC means the Office of the Sport Integrity Commissioner

“**Qualification Period**” means January 1st, 2024 to July 1st, 2024

“**SDRCC**” means the Sport Dispute Resolution Centre of Canada, an independent adjudicative body for sport in Canada;