



AFFILIATE NOT IN GOOD STANDING POLICY

Purpose:

The purpose of this policy is to detail the process to be followed when a Recognized Affiliate Organization is being considered as non-compliant with Equestrian Canada's By-laws, Policies, procedures, rules and regulations. It also details the actions to be taken once the Board of Directors has declared an Affiliate a "member not in good standing".

Authority

Articles

The Corporation shall have three categories of membership, to be designated as Category A (Equestrian Sports), Category B (Provincial and Territorial Sport Organizations) and Category C (National Equine Organizations). Each category is authorized to designate up to nine (9) delegates to be Members and each Member shall be entitled to one vote. The by-laws of the Corporation shall provide (i) the conditions for membership in each category, (ii) the manner of withdrawing from a category or transferring membership to another category and any conditions of transfer, and (iii) the conditions on which membership in a category ends.

EQUINE CANADA shall have a lien on a membership registered in the name of a member or the member's personal representative for a debt of such member to EQUINE CANADA, including in respect of annual contributions or annual dues payable to EQUINE CANADA. EQUINE CANADA may enforce such lien in accordance with the by-laws of EQUINE CANADA.

Bylaws

Recognized Affiliate Organization

3.7 The Board, in its absolute discretion, shall decide on what organizations or entities shall become Recognized Affiliate Organizations.....A Recognized Affiliate Organization shall comply with EQUINE CANADA's By-laws, Policies, procedures, rules and regulations.....

Member Not in Good Standing

3.8 Impact - Members who cease to be in good standing may have their privileges, as prescribed in the Articles, By-laws, Policies, rules and regulations of EQUINE CANADA, suspended and shall not be entitled to vote at meetings of Members or Directors, as applicable, or be entitled to the benefits and privileges of membership until such time as the



Board is satisfied that the Member has returned to good standing. Members cease to be in good standing when they are:

- a) not in compliance with the Articles, By-laws, Policies and rules of EQUINE CANADA;*
- b) subject to disciplinary action by EQUINE CANADA;*
- c) convicted of an offence under any legislation relating to the breeding, registration or welfare of animals that results in incarceration or a fine in excess of \$500;*
- d) nominated by a Recognized Affiliate Organization that has had its recognition by EQUINE CANADA terminated or suspended; or*
- e) convicted of other serious offences as determined by the Board.*

3.13 Disciplinary Authority – *The Board shall have authority to reprimand, suspend or expel any Registered Participant, including a Member, from EQUINE CANADA for any one or more of the following grounds:*

- a) violating any provision of the Articles, By-laws, or Policies of EQUINE CANADA;*
- b) carrying out, participating in or condoning any conduct which may be detrimental to the fulfillment of the objectives of EQUINE CANADA as determined by the Board in its sole and absolute discretion; or*
- c) for any other reason that the Board in its sole and absolute discretion considers to be reasonable, having regard to the mandate and objects of EQUINE CANADA.*

3.14 Other Sanctions - *In addition to withdrawal of benefits for failure to pay dues, Registered Participants, including Members, may have other suspensions, restrictions or sanctions imposed upon them, in accordance with EQUINE CANADA's Policies and procedures relating to discipline of Registered Participants or Members.*

3.15 Dues – Except as provided for in the By-laws,

- a) dues for Registered Participants and any membership dues may be established by the Board.*
- b) Provincial and Territorial Sport Organizations shall pay an annual variable fee, on behalf of such organization, calculated by a formula established by the Board and approved by two thirds of such Provincial and Territorial Sport Organizations.*

Governance Manual

4.3 Registered Participants

- 1) There is a distinction between a Voting Member and a Registered Participant. A Voting Member is one of the 27 qualified delegates for the Categories. A Registered Participant is any Person registered with EC, including Sport License Holders, and paying dues to obtain some benefit from EC.
- 2) All Voting Members must be Registered Participants in good standing.



Process:

When the CEO is made aware that a Recognized Affiliate Organization appears to meet one of the conditions set forth in Article 3.8, the CEO will advise the President of Board of Directors to determine future actions. Normally the following actions will be considered:

- 1) The Affiliate will be provided with Equestrian Canada's rationale for being considered a member not in good standing. The Affiliate will have thirty (30) days to reply to EC and resolve the issue in a manner that is satisfactory to EC. Failure to pay the annual Affiliate fee by January 31st automatically invokes the next step of this process.
- 2) If at 30 days, the condition that is invoking article 3.8 is still in effect, the CEO will advise the President and ask for a decision to declare the Affiliate a "member not in good standing".
- 3) The President will present to the Board at the next scheduled meeting or at an extraordinary meeting the circumstances of the case and request a motion to declare the Affiliate a "member not in good standing".

If the motion is not passed, the Board will provide direction to the CEO through the President on how to proceed. If the motion is passed the following actions will occur:

Effective upon decision:

- 1) CEO notifies all Affiliates about change in status of the Affiliate in question. (This is the internal notification.)
- 2) Voting privileges are suspended for the Affiliate's Voting Member;
- 3) Affiliate cannot participate in any EC meetings;
- 4) Affiliate cannot participate in EC quarterly calls and receive related support; and
- 5) PTSO council will provide a new Voting Member from a different PTSO if the Affiliate in question is a PTSO.

30 days after decision:

- 1) CEO will publicize Affiliate status with an explanation for the change. (This is the external notification.)
- 2) CEO will keep the President advised of media and community engagement on the announcement.
- 3) If necessary, CEO will initiate actions to find a suitable replacement for the Affiliate.

60 days after decision:

- 1) Affiliate can not use EC Logo in conjunction with their activities;
- 2) EC officials can not be used at Affiliate sanctioned events;
- 3) Affiliate can not offer EC officials clinics;
- 4) Bronze and Silver shows can not be administered by Affiliate;
- 5) Affiliate can not offer EC coaching programs;
- 6) Affiliate can not offer EC Learn to Ride or Drive programs
- 7) Affiliate members not covered under EC Safe Sports Jurisdiction;



- 8) Access to EC Campus revoked; and
- 9) If the Affiliate is a PTSO, EC members in that province are not required to have a PTSO membership to compete at EC sanctioned events.

90 days after decision:

- 1) All rights and privileges accrued from being a member of EC are revoked;
- 2) EC will inform national and provincial sporting authorities of recognized affiliate designation being revoked; and
- 3) The CEO will advise the Board on how EC will move forward without the support of the Affiliate.

Resolution

At any time, the conditions that invoked Article 3.8 may be resolved to the satisfaction of the CEO. The CEO will then recommend to the President that the Board re-instate recognized affiliate status for the Affiliate. The President will go to the Board and request a motion to re-instate recognized affiliate status. If the Board supports the motion, the Affiliate will regain its rights and privileges, but voting rights will not be re-instated (if required because of Governance Manual article 6.5) until after the next AGM.