



## DUPLICATE FEI DOCUMENT APPLICATION

*Applications are treated on a first-come, first-served basis. Average processing time is 10 business days excluding shipping. Processing time begins once correct and complete information is provided to EC. **IF ANY INFORMATION IS INCOMPLETE OR INACCURATE, PROCESSING TIMES WILL BE DELAYED.***

<b>Important Information</b>	
1. Duplicate FEI documents are only issued when the original has been lost, damaged, or is full and no longer appropriate for competition use. If you find the original FEI document, you <b>MUST</b> contact FEI services immediately.	

<b>Horse Information</b>	
FEI Competition Name	
FEI ID Number	

<b>Owner Information (Canadian owners must hold a valid EC Gold or Platinum Sport License)</b>	
Name of owner:	Sport License #:

<b>Services (Please check every service required): Application WILL NOT be processed without services indicated</b>		
<input type="checkbox"/> Duplicate <b>LOST</b> FEI Passport (\$400)	Applicable when the original FEI <b>Passport</b> is <b>LOST</b> and/or cannot be produced with application form. Does not include annual EC Horse Activation fee	\$
<input type="checkbox"/> Duplicate <b>FULL</b> FEI Passport (\$325)	Applicable when the original FEI <b>Passport</b> is <b>FULL (ie, no further room for vaccinations, passport validations, etc)</b> . Original FEI Passport <b>MUST</b> be sent in with application form. Does not include annual EC Horse Activation fee	\$
<input type="checkbox"/> Duplicate FEI Recognition Card (\$325)	Applicable to <b>lost OR full FEI Recognition Cards</b> . If available, existing FEI Recognition Card and FEI Identification Document associated with FEI Recognition Card must be mailed in with completed application form. Does not include annual EC Horse Activation fee.	\$
<input type="checkbox"/> New/Duplicate EC National Passport (\$180)	To be issued if an EC National Passport has been lost/damaged/filled, <b>OR</b> if the horse's existing national passport from a different federation has been lost/damaged (will be replaced with an EC National Passport)	\$
<input type="checkbox"/> FEI Registration (\$40)	Indicate discipline of horse:	\$
<input type="checkbox"/> FEI Registration (\$25)	Indicate discipline of rider:	\$
<input type="checkbox"/> EC Horse Activation Fee (\$15)	Required annually for horses competing at EC competitions	\$
<input type="checkbox"/> Rush Fee (\$200 )	Processed within <b>5 business days</b> excluding shipping time	\$
<input type="checkbox"/> Shipping within Canada (\$25) <input type="checkbox"/> Shipping to United States (\$35) <input type="checkbox"/> International (\$45) <i>If a new blank document must be completed and returned to EC for validation, shipping charges will be applied for each shipment.</i>		\$
<b>TOTAL</b>		<b>\$</b>



<b>Payment: Application WILL NOT be processed without complete payment information</b>	
<input type="checkbox"/> VISA <input type="checkbox"/> Mastercard	<input type="checkbox"/> I authorize Equestrian Canada to charge my credit card the amount listed beside "TOTAL" <b>Signature:</b> _____ <b>Date (dd/mm/yyyy):</b> _____
Name: _____	
Card number: _____	
Expiration Date: _____	CVC: _____

<b>Shipping Address: Application WILL NOT be processed without complete shipping information</b>	
Name: _____	Telephone number: _____
Address: _____	City: _____
Province: _____	Postal Code: _____
Once package is shipped, EC will send a confirmation e-mail indicating the FEDEX tracking number.	

<b>Statement of Authenticity</b>
An FEI duplicate document application will not be processed unless the application form has been fully completed and the information authenticated by the owner's signature. I fully understand that I am certifying the above to be true, that an application has never been made for the above horse under the above or any other name, and that any false statement may be subject to penalties as defined by the rules of Equestrian Canada.
<b>Signature of Owner:</b> _____ <b>Date:</b> _____
FEI documents and EC National Passport are an official document of identification assigned to the horse and not the owner. As such, official documents must be transferred with the title of the horse or pony. Failure to transfer the document with the title will result in a fine or other penalty to the vendor.